



BILLING PARISH COUNCIL

Established 1894

Serving Bellinge, Ecton Brook, Great Billing and Little Billing

MINUTES OF THE PARISH COUNCIL MEETING HELD REMOTELY VIA ZOOM AT 7.30pm ON MONDAY 14TH SEPTEMBER 2020

PRESENT Councillor J. Marlow (Chairman)
Councillors Mrs C. K. Chagger, Mrs S. Jordan, Mrs C. Worthington, D. Brede,
R. Burbidge, J. Clements, M. Pearson, S. Rockall

Also Present: Mrs. S. Harris (Clerk to the Council)
Paul Marks (Green Space Manager)
Damian Lang (Parish Highway Warden)
3 Parishioners

		Action
76	<i>Dennis Nash</i>	
76.1	A minute's silence was held in remembrance of the late Dennis Nash. Dennis was a lovely man who worked so hard to improve Bellinge and he will be very sadly missed.	
77	<i>Apologies</i>	
77.1	Apologies were received and accepted from Cllr. Ward (holiday) and Cllr. Jones who was unable to access the Zoom meeting. Apologies were also received from Cllrs. Kilbride and Malpas due to full NBC meeting.	
78	<i>Minutes</i>	
78.1	The Minutes of the Parish Council meeting held on 13 th July 2020 (Folio Nos. 029/2020 – 033/2020) were approved and signed as a true record.	
79	<i>Declarations of Interest</i>	
79.1	There were none.	
80	<i>Public Forum</i>	
80.1	Mr Peter Stevenson said he was appalled by the atrocious standard of the work carried out on Great Billing Way, which he had brought to the attention of Cllr. Kilbride. Damian Lang said he had also complained and was told that heavy rain had disrupted the work. The general feeling was that the dressing needed stripping completely and being redone.	
81	<i>Reports from Outside Agencies</i>	
81.1	Damian Lang (Parish Highway Warden) said that the fallen trees by the brook in Little Billing had been reported but he had not yet been advised when these would be dealt with. Due to the onset of darker nights he is checking all street lights.	

		Action
<p>82</p> <p>82.1</p>	<p>Planning</p> <p>N/2020/0590 – 26 Damson Dell. Little Billing – Single Storey rear extension and two storey side extension.</p> <p>N/2020/0743 – Park Thatch, Great Billing Park – Three bay garage with storage.</p> <p>N/2020/0759 – 36 Penfold Lane, Great Billing – T1 Beech; Reduce crown spread on northern side of crown by 2.5 metres. Lightly prune remaining lateral growth as necessary to give a balanced appearance. Thin crown by 20%. T2 Corsican Pine: Remove one low limb on southern side to life crown over playing field and one small limb to clear summerhouse.</p> <p>N/2020/0743 – 48 Coneygree Court – Single storey rear extension with internal alterations.</p> <p>N/2020/0962 – Telephone Box, Fieldmill Road, Bellinge – Proposed removal of public telephone box consultation.</p> <p>N/2020/0921 – 10 Church Walk, Great Billing – TRO 201 T14 Cedar – Reduce by 2.5M and remove major deadwood.</p> <p>N/2020/0929 – 4 Oak Tree Close, Little Billing – 1 Oak Tree – Reduce width wise only, crown lift by 5.5M and removal of dead and defective growth.</p> <p>N/2020/0932 – 8 Church Walk, Great Billing – Reduce row of beech trees by 5M and fell one Bay Tree.</p> <p>No comments or objections to any of the above.</p> <p>N/2020/0805 – 24 Penfold Drive. Great Billing – Self-contained annexe on footprint of approved double garage. A letter of objection had been forwarded to Planning with regard to this application and it has also been ‘called in’. It was believed the original application for a double garage had been devious and this second application formed over-development.</p>	
<p>82.2</p>	<p>The following determinations had been received from NBC:</p> <p>N/2020/0506 – 24 Valley Road, Little Billing – Demolition of existing rear outbuilding and construction of new single storey rear extension with monopitch.</p> <p>N/2020/0510 – 12 Paddocks Way – Two storey rear extension and alterations.</p> <p>N/2020/0561 – 11 Wildacre Drive, Great Billing – Two storey rear extension.</p> <p>N/2020/0590 – 26 Damson Dell, Lt Billing – Single storey rear extension and two storey side extension.</p> <p>N/2020/0602 – 24 Riverwell, Ecton Brook – Replacement brick garden wall, following boundary line and to incorporate underused land into larger rear garden.</p> <p>N/2020/0734 – Old Rectory, Elwes Way, Great Billing. TPO 201 – G2: 1no Lebanon Cedar and 1no Deodar Cedar – General inspection to identify and remove dead boughs/branches. TPO 201 – T12: 1no Deodar Cedar – General inspection to identify and remove dead branches/boughs.</p> <p>N/2020/0735 – Old Rectory, Elwes Way, Great Billing - Various Tree Works.</p> <p>N/2020/0743 – Park Thatch, Great Billing Park – Three bay garage with storage.</p> <p>N/2020/0759 – 36 Penfold Lane, Great Billing – T1 Beech; Reduce crown spread on northern side of crown by 2.5 metres. Lightly prune remaining lateral growth as necessary to give a balanced appearance. Thin crown by 20%. T2 Corsican Pine: Remove one low limb on southern side to life crown over playing field and one small limb to clear summerhouse.</p> <p>N/2020/0766 – Old Rectory, Elwes Way, Great Billing – Removal of 3no trees (1no Fir, 1no Dawn Redwood and 1no Deodar Cedar).</p>	

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82.2	<p>Determinations received (Cont..)</p> <p>N/2020/0770 – Telecommunications Mast, Fishponds Road – Prior notification of installation of 1no 20M telecommunications streetworks pole, 1no equipment cabinet, 1no meter cabinet and associated ancillary development.</p> <p>N/2020/0784 – 22 Pound Lane, Great Billing – T1 Whitebeam – Crown thin by 15%. Prune to clear Wisteria by 30cm.</p>																																																																																																																
83	Finance																																																																																																																
83.1	<p>The list of Accounts for Approval for Payment, covering a two-month period, had been circulated to all members. RESOLVED that payment be made as follows:</p> <table border="1" data-bbox="274 689 1254 1800"> <thead> <tr> <th></th> <th><u>Power of Expenditure</u></th> <th></th> </tr> </thead> <tbody> <tr><td>Small Business Payroll (Jul Salaries and monthly fee)</td><td>LGA1972s112</td><td>3,700.00</td></tr> <tr><td>Lynx Fire & Security (Annual CCTV Service)</td><td>LGRA 1997</td><td>216.00</td></tr> <tr><td>Unicom (Telephone & Broadband Pavilion (Jul)</td><td>LGA1972s133</td><td>49.55</td></tr> <tr><td>Aylesbury Mains (Call out lamps Lt Billing)</td><td>PCA1957s.3</td><td>83.52</td></tr> <tr><td>Aylesbury Mains (Repair to several lamps)</td><td>PCA1957s.3</td><td>132.72</td></tr> <tr><td>Wave (Water Rates Pavilion)</td><td>LGA1972s111</td><td>66.02</td></tr> <tr><td>Small Business Payroll (Jul account deficit)</td><td>LGA1972s112</td><td>693.98</td></tr> <tr><td>Minster Cleaning (Pavilion Cleaning Jun & Jul)</td><td>LGA1972s111</td><td>396.00</td></tr> <tr><td>NEST (GSM Pension Contributions – Jul)</td><td>LGA1972s112</td><td>267.57</td></tr> <tr><td>LB PP Volunteers (Annual Grant)</td><td>LGA1972s111</td><td>1,000.00</td></tr> <tr><td>O2 (GSM Mobile – Jul statement)</td><td>LGA1972s133</td><td>27.11</td></tr> <tr><td>Barclaycard (Fuel for machines)</td><td>LGA1972s111</td><td>42.76</td></tr> <tr><td>Sparkle (Cleaning of carpets BCH)</td><td>LGA1972s111</td><td>170.00</td></tr> <tr><td>BACA (Nitrile & Hide Gloves/Duct Tape/Barrier Tape)</td><td>LGA1972s111</td><td>70.74</td></tr> <tr><td>SSE (Unmetered electricity – street lighting Jul)</td><td>LGA1972s133</td><td>293.30</td></tr> <tr><td>Small Business Payroll Aug Salaries and monthly fee)</td><td>LGA1972s112</td><td>3,700.00</td></tr> <tr><td>D F Phipps (Mowing etc. The Leys/Cel Ave/Church Way)</td><td>OSA1906ss9&10</td><td>1,044.00</td></tr> <tr><td>D F Phipps (Mowing etc. Playing Fields & GB Pocket Park)</td><td>OSA1906ss9&10</td><td>252.00</td></tr> <tr><td>D F Phipps (Clear weeds and dispose Iris Bed)</td><td>OSA1906ss9&10</td><td>90.00</td></tr> <tr><td>D F Phipps (Construct gate/motor bicycle deterrent)</td><td>OSA1906ss9&10</td><td>3,470.26</td></tr> <tr><td>PKF Littlejohn (Annual External Audit Fee)</td><td>LGA1972s111</td><td>720.00</td></tr> <tr><td>Footprint Recycling (Waste Collections Pavilion – Jul)</td><td>LGA1972s111</td><td>55.50</td></tr> <tr><td>British Gas (Electricity Pavilion – 05 May – 08 Aug)</td><td>LGA1972s111</td><td>113.68</td></tr> <tr><td>G J Wilcox (Weeding/Treatment Playing Fields)</td><td>OSA1906ss9&10</td><td>540.00</td></tr> <tr><td>Bellinge Comm House (Donation late Cllr Dennis Nash)</td><td>LGA1972s137</td><td>100.00</td></tr> <tr><td>Unicom (Telephone & Broadband Pavilion (Aug)</td><td>LGA1972s133</td><td>49.55</td></tr> <tr><td>Small Business Payroll (Aug account deficit)</td><td>LGA1972s112</td><td>693.98</td></tr> <tr><td>NEST (GSM Pension Contributions –Aug)</td><td>LGA1972s112</td><td>267.57</td></tr> <tr><td>O2 (GSM Mobile – Aug statement)</td><td>LGA1972s133</td><td>27.11</td></tr> <tr><td>Barclaycard (Sanding Disc/4 x 50 ltrs Compost)</td><td>LGA1972s111</td><td>27.21</td></tr> <tr><td>Garden Machines (Repairs to Mountfield Mower)</td><td>LGA1972s111</td><td>127.98</td></tr> <tr><td>Minster Cleaning (Pavilion Cleaning – Aug)</td><td>LGA1972s111</td><td>198.00</td></tr> <tr><td>D F Phipps (Mow & trim Areas 1, 2 and 3 – GB PP)</td><td>OSA1906ss9&10</td><td>300.00</td></tr> <tr><td>D F Phipps (Mowing/strimming The Leys/Cel. 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83.2	<p>A copy of the schedule showing Income and Expenditure compared to budget for the period to 31.08.20 had been forwarded to all members. RESOLVED this be approved.</p>																																																																																																																

		Action
83	<i>Finance (Continued)</i>	
83.3	The Clerk reported reconciled bank account balances as at 31/08/20 of: <ul style="list-style-type: none"> ➤ NatWest Current Account £23,095.42 ➤ NatWest Reserve Account £240,748.21 	
83.4	RESOLVED that the 2.75% wage increase (backdated to 1 st April 2020) as per the National Agreement be awarded to the Parish Council's employees.	Clerk
83.5	Clarification regarding directional signs for Little Billing Pocket Park. Four finger signs are to be purchased using money pledged from Cllr. Malpas's Empowerment Fund. Cllr. Brede is to ascertain from Michael Clasper how and where these signs will be fixed. The GSM is to look at the possibility of producing additional rustic signage.	DB GSM
83.6	RESOLVED that the Parish Council will fund the purchase and planting of a new Willow Tree to replace the one that has failed in Little Billing Way.	GSM
83.7	RESOLVED that a grant of £500 be provided to assist with costs associated with the summer activities run by Junior Anderson. It was noted that these activities were particularly well attended.	Clerk
84	<i>Other Matters</i>	
84.1	Helen Howard from Highways had visited the site on two occasions and a request has now been submitted for double yellow lines to be installed on the corners of Cattle Hill and adjacent to and opposite Pound Lane.	
84.2	RESOLVED that a Remembrance Day Service would take place as normally as is allowed.	
84.3	RESOLVED that 20 Rowan trees should be ordered ready for planting in Bellinge Field this autumn. The Clerk reported that she has 15 people on a waiting list for trees. New quotations had been obtained for the protective fencings, plaques etc., and it was agreed that these new trees would have to be sold at a cost of £300 each. RESOLVED that one of these new trees would be provided by the Parish Council and dedicated to the late Dennis Nash.	GSM
85	<i>Updates</i>	
85.1	Transfer of ownership of Bellinge Community House. No further information had been received regarding this transfer although the Clerk had instructed the Parish Council's solicitors to act on its behalf and they had made contact with the NBC legal team.	
85.2	A lengthy discussion took place regarding the Parish Council's dissatisfaction with the standard of work carried out by IdVerde. Many complaints had been received from residents, especially with regard to the cutting back of shrubbery. Grass cutting appears to be taking place on schedule but no trimming or strimming seems to be taking place. The Chairman is to speak to Cllr. Kilbride to see what can be done.	Chair

		Action
85	Updates (Continued)	
85.3	Cllr. Clements reported that although Triio had promised to repair the ruts in Little Billing village green this had not been done. The GSM is to visit to see if he can repair and reseed.	GSM
85.4	The updates regarding Ecton Brook Linear Park (items 10 (4) and (5) on the agenda) were held over due to the absence of Cllr. Ward.	
86	Leisure & Recreation	
86.1	The GSM reported: <ul style="list-style-type: none"> ➤ All things going well. There has been a lot less litter and vandalism since the schools have reopened. ➤ The playing fields have been treated recently and the football pitches are looking especially nice. ➤ Clearance of the overgrowth in Bellinge Field has been taking place and is beginning to look very good, although there is several weeks' work to go. Unfortunately two houses had obviously spent years throwing everything they did not want from the house and the garden over the fence. This was viewed by Liz Newbery and she has served prosecution notices. The Parish Council will have to pay for a grab lorry to take all this rubbish away. 	
86.2	Little Billing Pocket Park. The following had been received from Michael Clasper:	
86.2.1	25 th July. Social distancing was observed as much as possible and two of the six volunteers wore face masks. The picnic area was mowed, the orchard was strimmed and mowed; part of the area north of the orchard was strimmed; overgrowth on the footpaths was cut back, a long section of the riverside footpath was swept, and litter and fly-tipped rubbish collected and removed.	
86.2.2	8 th August. 7 volunteers attended. Social distancing was employed as much as possible and three of the seven volunteers wore face masks. The picnic area and main footpath edges were mowed. The area north of the orchard was strimmed; the paving base of the container was weeded and swept; footpaths were blown clear and six bags of litter and fly-tipped rubbish were collected and removed.	
86.2.3	22 nd August. Social distancing was employed as much as possible and two of the six volunteers wore face masks. A large branch from an ancient adjacent tree had cracked in the recent winds, and had fallen across the fronts of the electricity sub-station and the container where our equipment is stored. This had been reported to the Borough Council but no action had yet been taken. Therefore most of the session was spent cutting and removing side branches and then tidying and reorganising the contents of the container. Litter was also collected and removed.	
86.2.4	12 th September. Social distancing was engaged as much as possible and four of the six volunteers wore face masks. The grass in the picnic area was mowed and the edges strimmed, and footpaths were swept and blown clean. A 'bug house; was constructed in the corner of the orchard to encourage further biodiversity, and litter was collected and removed.	

		Action
87	<i>Councillors Reports Not Covered Elsewhere</i>	
87.1	Cllr. Mrs Kaur Chagger reported that bags of rubbish were being left by the Parish owned bus stop in Fieldmill Road. The litter bin that was there was removed by NBC apparently because it was being over-used and a request for it to be reinstated should be made.	
87.2	Cllr. Pearson referred to the considerable amount of smoke from the PC bonfire on Bellinge Field and adverse comments and complaints that had been made, particularly from those attending a burial service in the Catholic graveyard at Great Billing today. The Chairman reported however that only one complaint had been received. Cllr. Pearson asked if a chipper could be used. He was advised that a chipper big enough for parish use would cost in the region of £20,000. Should one be hired (and it would take one to two months of continuous use) the cost is £350 per day.	
87.3	Cllr. Burbidge advised that both churches were now open for limited services but that the face-book service on a Sunday would continue.	
87.4	Cllr. Mrs Jordan said she had received complaints with regard to dangerous and inconsiderate parking at Ecton Brook School. Although there are double yellow lines, there would appear to be no policing. She has also received numerous complaints regarding grass cutting and cutting back of shrubbery in Ecton Brook.	
87.5	Cllr. Brede said he was disappointed to find that the No 17 bus, which was put into service following the recent changes, would appear to be lost due to Covid 19.	Clerk
87.6	Cllr. Clements asked if there was any new information with regard to the two lamp columns that need replacing in Valley Road. A quotation for this work is still awaited and the Clerk will chase.	GSM
87.7	Cllr. Rockall asked if the speed camera could be moved back to Ecton Brook. The GSM said it was time for it to be moved from Little Billing and he would arrange this.	
87.8	The Chairman said he was very sorry to have to report that the Clerk had decided it was time for her to retire and she would be leaving the post at the end of this financial year. Advertisements for a new Clerk/RFO would be going out shortly.	
88	<i>Closure and Date of Next Meeting</i>	
88.1	There being no further business the meeting was closed at 8.50 pm. Next Meeting – Monday 12 th October 2020. It is envisaged that this meeting will once again be held via Zoom.	