



BILLING PARISH COUNCIL

Established 1894

Serving Bellinge, Ecton Brook, Great Billing and Little Billing

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30pm
ON MONDAY 13th JANUARY 2020
AT THE BERNARD WESTON PAVILION, GREAT BILLING**

PRESENT Councillor J. Marlow (Chairman)
Councillors Mrs G. K Chagger, Mrs S. Jordan, Mrs C. Worthington,
D. Brede, J. Clements, A. Jones, D. Nash, M. Pearson, S. Rockall, S. Ward

Also Present: Mrs. S. Harris (Clerk to the Council)
Paul Marks (Green Space Manager)
Alan Johnson (Billing Utd FC) - Part
7 Parishioners

		Action
001	Apologies	
1.1	Apologies were received and accepted from Cllr. R. Burbidge (unwell). Apologies were also received from Damian Lang, Parish Highway Warden.	
002	Minutes	
2.1	The Minutes of the Parish Council Meeting held on 9 th December 2019 (Folio Nos. 055/2019 – 059/2019) were approved and signed as a true record.	
003	Declaration of Interest	
3.1	Cllr. J. Clements declared a non-pecuniary interest in Planning Application N/2019/1523 – Item 6a on the agenda.	
004	Public Forum	
4.1	Jennifer Rose said she would like to offer a word of caution as a neighbour had witnessed a schoolboy placing a package in the bushes at the end of Standing Stones which was subsequently collected by a man in a car. She hoped this was not an indication of County Lines operating in the area. She was advised to report this to the local police.	
4.2	Fiona Dymond reported that there would appear to be evidence of criminal activity in Pound Lane, Great Billing. The Chairman advised that he understood this was the same person who had caused all previous problems as he is now back on the streets.	
4.3	Alan Johnson, Chairman of Billing United apologised for the amount of cars parked in Great Billing the previous Saturday. This was due to (unusually) four teams playing at home and around 30 cars already being in the car park for the Boot Camp. The GSM advised that he will ask the Boot Camp to delay their start until after the football had finished. Alan advised there were 8 teams consisting of 107 local children.	

		Action
004	Public Forum (Continued)	
4.4	Another parishioner said he would like to extend his thanks to those involved in the reinstatement of buses along Fishponds Road.	
005	Reports from Outside Agencies	
5.1	In his absence Damian Lang, Parish Highway Warden, had forwarded the following: <ul style="list-style-type: none"> ➤ I have reported the potholes in Great Billing Way and been given a time scale of six months for their repair. ➤ 3 street lamps have been reported for insufficient clearance around the head unit. ➤ The pothole in Church Walk has been filled in. ➤ The graffiti in the subway and bridge near Glade Close were removed in just one day. 	
5.2	The following report had been received from PC Dan Freeman: <ol style="list-style-type: none"> 1. Crimes reported in the Parish during December: <ul style="list-style-type: none"> ➤ Burglary - Shepperton Close, Great Billing. ➤ Theft of Motor Vehicle – Billing Mill car park. ➤ Theft from motor vehicle – Church Walk, Great Billing. 2. PC Sparks has left the Neighbourhood Policing team and moved to a new post in Organisation. The team are currently advertising to fill his role. 3. Local officers and cadets have been patrolling key areas across the Billing area to identify any vehicles that have valuables left on show. If located the owners of vehicles are advised of the risks that are present. 4. Local officers have carried out several school presentations to the primary schools in the area. These talks include knife crime, personal safety and the role of the local policing team. 	
006	Planning	
6.1	N/2019/1523 – The Spires Academy, Station Close, Great Billing. Variation of Condition 1 of Planning Permission N/2018/0845 (Variation of Condition 1 of Planning Permission N/2016/1264 to extend temporary period) to allow the Spire Academy to occupy building for another three months to 15 th May 2020. No comments or objections. Pre-Planning Consultation 18850 – Proposed base station installation upgrade at Cell Site 18850 to accommodate 5G – Verge at junction of Fishponds Road and Fieldmill Road – NGR – E:480875 N:262031. Pre Planning Consultation 18789 – Proposed base station installation upgrade at Cell Site 18789 to accommodate 5G – Verge at Great Billing Way – NGR – E:481354 N:262883. Concern was expressed with regard to the installation which is very close to the school at Bellinge. The Clerk will contact to ascertain aspects of safety.	Clerk
6.2	The following determination had been received from NBC: N/2019/0852 – Former Pearce Leather Works – Listed Building consent for alterations and extension to existing building and conversion to 20 no flats including 3 no offices as part of live/work units, provision of bin store areas and car park. APPROVED.	

		Action																																																															
007	Finance																																																																
7.1	The list of Accounts for Approval for Payment had been forwarded to all members. RESOLVED that payment be made as per the following:																																																																
	<table border="1"> <thead> <tr> <th></th> <th><u>Power of Expenditure</u></th> <th><u>Inc. VAT</u></th> </tr> </thead> <tbody> <tr> <td>Small Business Payroll (Dec Salaries and monthly fee)</td> <td>LGA1972s112</td> <td>3,700.00</td> </tr> <tr> <td>Eason Electrical (Repair faulty heater – Pavilion)</td> <td>LGA1972s111</td> <td>66.00</td> </tr> <tr> <td>Footprint Recycling (Waste Collections Pavilion – Nov)</td> <td>LGA1972s111</td> <td>75.36</td> </tr> <tr> <td>Autonet Ins (Annual Insurance KS66 UHU)</td> <td>LGA1972s111</td> <td>636.94</td> </tr> <tr> <td>Unicom (Telephone & Broadband – Pavilion - Dec)</td> <td>LGA1972s133</td> <td>46.68</td> </tr> <tr> <td>GM Suppliers (Handlebar, Bar and Chain)</td> <td>LGA1972s111</td> <td>96.42</td> </tr> <tr> <td>GM Suppliers (Repairs & Spares Andreas Stihl)</td> <td>LGA1972s111</td> <td>106.20</td> </tr> <tr> <td>D F Phipps (Plaque & Plinth for Tree No 655)</td> <td>OSA1906s9&10</td> <td>90.00</td> </tr> <tr> <td>Small Business Payroll (Dec account deficit)</td> <td>LGA1972s112</td> <td>697.25</td> </tr> <tr> <td>NEST (GSM Pension Contributions – Dec)</td> <td>LGA1972s112</td> <td>268.69</td> </tr> <tr> <td>Clerk (Qtr Expenses – Room hire/tel/broadband/mileage)</td> <td>LGA1972s111</td> <td>144.12</td> </tr> <tr> <td>Barclaycard Commercial (Credit Card Statement - Dec)</td> <td>LGA1972s111</td> <td>414.49</td> </tr> <tr> <td>O2 (GSM Mobile – Dec statement)</td> <td>LGA1972s133</td> <td>26.40</td> </tr> <tr> <td>ESPO (Triphosphor Tubes/Blue Hand Towels)</td> <td>LGA1972s111</td> <td>89.71</td> </tr> <tr> <td>Minster Cleaning (Pavilion Cleaning – Dec)</td> <td>LGA1972s111</td> <td>316.28</td> </tr> <tr> <td>SSE (Unmetered electricity – street lighting Dec)</td> <td>PCA1957s.3</td> <td>276.21</td> </tr> <tr> <td>Pond Safety (600 sq M ECO500 – for Pavilion car park)</td> <td>LGA1972s111</td> <td>4,799.99</td> </tr> <tr> <td>Smiths Fire (Fire Extinguisher Service, Washer & Seal)</td> <td>LGA1972s111</td> <td>73.62</td> </tr> <tr> <td>Smiths Fire (New Co2 Extinguisher – Office)</td> <td>LGA1972s111</td> <td>90.00</td> </tr> <tr> <td>C L Waite Ltd (Repairs to Pavilion roof)</td> <td>LGA1972s133</td> <td>4,627.20</td> </tr> </tbody> </table>		<u>Power of Expenditure</u>	<u>Inc. VAT</u>	Small Business Payroll (Dec Salaries and monthly fee)	LGA1972s112	3,700.00	Eason Electrical (Repair faulty heater – Pavilion)	LGA1972s111	66.00	Footprint Recycling (Waste Collections Pavilion – Nov)	LGA1972s111	75.36	Autonet Ins (Annual Insurance KS66 UHU)	LGA1972s111	636.94	Unicom (Telephone & Broadband – Pavilion - Dec)	LGA1972s133	46.68	GM Suppliers (Handlebar, Bar and Chain)	LGA1972s111	96.42	GM Suppliers (Repairs & Spares Andreas Stihl)	LGA1972s111	106.20	D F Phipps (Plaque & Plinth for Tree No 655)	OSA1906s9&10	90.00	Small Business Payroll (Dec account deficit)	LGA1972s112	697.25	NEST (GSM Pension Contributions – Dec)	LGA1972s112	268.69	Clerk (Qtr Expenses – Room hire/tel/broadband/mileage)	LGA1972s111	144.12	Barclaycard Commercial (Credit Card Statement - Dec)	LGA1972s111	414.49	O2 (GSM Mobile – Dec statement)	LGA1972s133	26.40	ESPO (Triphosphor Tubes/Blue Hand Towels)	LGA1972s111	89.71	Minster Cleaning (Pavilion Cleaning – Dec)	LGA1972s111	316.28	SSE (Unmetered electricity – street lighting Dec)	PCA1957s.3	276.21	Pond Safety (600 sq M ECO500 – for Pavilion car park)	LGA1972s111	4,799.99	Smiths Fire (Fire Extinguisher Service, Washer & Seal)	LGA1972s111	73.62	Smiths Fire (New Co2 Extinguisher – Office)	LGA1972s111	90.00	C L Waite Ltd (Repairs to Pavilion roof)	LGA1972s133	4,627.20	
	<u>Power of Expenditure</u>	<u>Inc. VAT</u>																																																															
Small Business Payroll (Dec Salaries and monthly fee)	LGA1972s112	3,700.00																																																															
Eason Electrical (Repair faulty heater – Pavilion)	LGA1972s111	66.00																																																															
Footprint Recycling (Waste Collections Pavilion – Nov)	LGA1972s111	75.36																																																															
Autonet Ins (Annual Insurance KS66 UHU)	LGA1972s111	636.94																																																															
Unicom (Telephone & Broadband – Pavilion - Dec)	LGA1972s133	46.68																																																															
GM Suppliers (Handlebar, Bar and Chain)	LGA1972s111	96.42																																																															
GM Suppliers (Repairs & Spares Andreas Stihl)	LGA1972s111	106.20																																																															
D F Phipps (Plaque & Plinth for Tree No 655)	OSA1906s9&10	90.00																																																															
Small Business Payroll (Dec account deficit)	LGA1972s112	697.25																																																															
NEST (GSM Pension Contributions – Dec)	LGA1972s112	268.69																																																															
Clerk (Qtr Expenses – Room hire/tel/broadband/mileage)	LGA1972s111	144.12																																																															
Barclaycard Commercial (Credit Card Statement - Dec)	LGA1972s111	414.49																																																															
O2 (GSM Mobile – Dec statement)	LGA1972s133	26.40																																																															
ESPO (Triphosphor Tubes/Blue Hand Towels)	LGA1972s111	89.71																																																															
Minster Cleaning (Pavilion Cleaning – Dec)	LGA1972s111	316.28																																																															
SSE (Unmetered electricity – street lighting Dec)	PCA1957s.3	276.21																																																															
Pond Safety (600 sq M ECO500 – for Pavilion car park)	LGA1972s111	4,799.99																																																															
Smiths Fire (Fire Extinguisher Service, Washer & Seal)	LGA1972s111	73.62																																																															
Smiths Fire (New Co2 Extinguisher – Office)	LGA1972s111	90.00																																																															
C L Waite Ltd (Repairs to Pavilion roof)	LGA1972s133	4,627.20																																																															
7.2	A copy of the schedule showing Income and Expenditure compared to budget for the period to 31.12.19 had been forwarded to all members. RESOLVED this be approved.																																																																
7.3	A copy of the Accounts for the third quarter to 31.12.19 had been forwarded to all members. RESOLVED this be approved.																																																																
7.4	The Clerk reported that the reconciled bank account balances as at 31.12.19 were: <ul style="list-style-type: none"> ➤ NatWest Current Account £18,953.70 ➤ NatWest Reserve Account £245,545.98 																																																																
7.5	RESOLVED that Cllr. S. Rockall should be given online access to the Parish Council's bank accounts with NatWest. The application form had already been completed and this was countersigned by Cllr. Rockall and the three other authorised signatories.																																																																
008	Other Matters																																																																
8.1	Safety and Environment programme at Ecton Brook School. Due to the absence of Liz Newbery this matter was held over to the February meeting.																																																																
8.2	A quotation is still awaited with regard to an additional light on the driveway to the playing fields. Held over.																																																																
8.3	Excessive vandalism is still occurring in Little Billing Pocket Park. Fiona advised that during litter picks numerous empty vodka bottles and small gas canisters have been found on the path by the brook. Attempts will be made to ascertain where the vodka is being purchased. Held over to next meeting.																																																																

		Action
009	Updates	
9.1	Community Governance Review and possible acquisition of NBC assets. No further information has been received other than advice that yet another person has taken over responsibility at NBC with regard to asset transfers.	
9.2	The Chairman will make another attempt at contacting Paul Golly, Crime Prevention Officer in order to arrange a meeting on a Saturday morning that parishioners will be able to attend.	Chair
9.3	Parking problems in High Street, Great Billing. A reply had been received from Helen Howard of Highways quoting an estimated cost to install bollards of £3,700 excluding VAT. The general feeling was that this was not the best solution. It was suggested that it may be better to decommission the footpath by the Old Post Office and to arrange for the postbox to be moved to the Institute wall/grounds. More discussion and information is required. Held over.	
010	Leisure and Recreation	
10.1	The GSM reported: <ul style="list-style-type: none"> ➤ Work has started on the pavilion car park, As it does not appear to be causing a problem as far as users are concerned it has been decided to continue with this rather than wait for the February half-term. It is hoped work will be completed by the end of this week. ➤ Graffiti is a real problem at present but it would appear that the vandals are also now using stickers. ➤ There have been (so far unsuccessful) attempts to set fire to the wood piles in Bellinge Field. ➤ The speed camera is now back in service and working correctly. 	
10.2	Little Billing Pocket Park, The following report was received from Michael Clasper: "A volunteering session was held at Little Billing Pocket Park on Saturday 11 th January 2020 from 10 am to 12 noon. Seven volunteers collected and removed litter and planted around thirty whips from the Woodland Trust by the riverside path, the picnic area, and to augment the existing hedge running behind the back gardens of the houses in Valley Road".	
011	Councillors Reports Not Covered Elsewhere	
11.1	Cllr. Nash reported: <ul style="list-style-type: none"> ➤ He would like to record his thanks to everyone who assists with litter picks. ➤ The carol service held on Fieldmill Square was extremely successful as was the one that followed immediately after in the Deer's Leap. He extended his thanks to Rev. Richard Burbidge and also to the church itself for the various donations to Bellinge Community House. He also thanked the GSM for taking down the Christmas tree. 	
11.2	Cllr. Clements said he had spoken to Cllr. Andy Kilbride to see if it was possible for him to arrange for someone from Highways to visit Valley Road to see the dreadful mess that has been caused by residents parking on the grass verges, and to see if there was a solution to alleviate this.	

		Action
011	<i>Councillors Reports Not Covered Elsewhere (Continued)</i>	
11.3	Cllr. Pearson asked for an agenda item for the next meeting to discuss the proposed £42 per bin charge for emptying brown bins from next April.	
11.4	<p>Cllr. Ward reported:</p> <ul style="list-style-type: none"> ➤ He has had a meeting on site regarding the proposed plans for the former Ecton Brook Care Home with David Gauntlett of Key Partnership Homes, at which he expressed the concerns regarding parking. The plans are being reworked and Cllr. Ward has been promised a copy prior to them being lodged with the Planning Department. ➤ There have been problems in the field next to the linear park with regard to crow scaring, as noise protection would appear to be completely inadequate. 	
11.5	<p>Cllr. Jordan reported:</p> <ul style="list-style-type: none"> ➤ The visit of Father Christmas to Ecton Brook on 20th December was very successful with around 40 children attending. ➤ Litter picks are ongoing. The one held earlier that day resulted in 10 sacks of rubbish being collected. Unfortunately she experiences difficulty in getting this rubbish collected by Veolia. 	
11.6	Cllr. Brede commented that the ponds at Little Billing have now filled up. He also said that he is concerned about the amount of very mushy leaves that are on the footpath from Manorfield Way to Codlin Close, which are a real slip hazard.	
012	<i>Date of Next Meeting and Closure</i>	
12.1	<p>There being no further business the meeting was closed at 8.47 pm.</p> <p>Dates of next meetings:</p> <p>Objectives Meeting – 7.00 pm on Monday 27th January 2020.</p> <p>Parish Council Meeting – 7.30 pm on Monday 10th February 2020</p> <p>Both meetings at the Bernard Weston Pavilion, Great Billing.</p>	