



# BILLING PARISH COUNCIL

Established 1894

Serving Bellinge, Ecton Brook, Great Billing and Little Billing

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30pm  
ON MONDAY 15<sup>TH</sup> APRIL 2019  
AT THE BERNARD WESTON PAVILION, GREAT BILLING**

<b>PRESENT</b>	Councillor J. Marlow (Chairman) Councillors Mrs S. Jordan, Mrs C. Worthington, D. Brede, J. Clements, S. Rockall, S. Ward
<b>Also Present:</b>	Mrs. S. Harris (Clerk to the Council) P. Marks (Green Space Manager) Cllr. A. Kilbride (NCC & NBC) Damian Lang (Parish Highway Warden) Liz Newbery (Neighbourhood Warden) - Part Allan Jones 2 PCSO's 2 Parishioners

		<b>Action</b>
<b>37</b>	<b><i>Apologies</i></b>	
37.1	Apologies were received and accepted from Cllrs. Mrs G. Chaggar (family commitment), R. Burbidge (Diocese meeting), D. Nash (ill), M. Pearson (other meeting). Apologies were also received from Pauline Woodhouse (BCH) and from Liz Newbery for late arrival. Dennis Nash had returned home that day from hospital following his recent operation and warm wishes for a speedy recovery were extended to him.	
<b>38</b>	<b><i>Minutes</i></b>	
38.1	The Minutes of the Parish Council meeting held on 11 <sup>th</sup> March 2019 (Folio Nos. 009/2019 – 015/2019) were approved and signed as a true record.	
<b>39</b>	<b><i>Public Forum</i></b>	
39.1	Fiona Diamond extended her thanks to the GSM for his assistance with the garden at Bellinge Community House.	
<b>40</b>	<b><i>Reports from Outside Agencies</i></b>	
40.1	Cllr. Andy Kilbride reported: <ul style="list-style-type: none"> <li>➤ He had acquired funding for a new playground in Ecton Brook and after consultation it had been agreed that this would be sited on the playing fields near to Pennycress Place. There had also been issues with litter left after football matches had taken place on this field, some of which had not been booked with the council.</li> <li>➤ He had spoken to Stephen Mold who had advised him that funding had been made available for additional police officers next year. There was funding available for community groups and charities; one of which was for road safety projects.</li> </ul>	

		<b>Action</b>
<b>40</b>	<b>Reports from Outside Agencies (Continued)</b>	
40.1	<ul style="list-style-type: none"> <li>➤ Penfold Drive has now been resurfaced. He asked Councillors to advise him of roads within their wards that they considered also required resurfacing so that he could ensure they were on the Highways list. He emphasised that this would not guarantee immediate repair.</li> <li>➤ A decision regarding the proposed new Unitary Authority was expected from the Government after Easter.</li> <li>➤ NCC is now 'back in the black' and the Section 114 has been lifted.</li> <li>➤ The Shires Academy will be moving to their new premises in Sheep Street as planned next year.</li> </ul>	
40.2	Damian Lang, Parish Highway Warden reported that he is pleased with how the new website for reporting issues is working and the resultant feedback. There would appear to be a large increase in fly-tipping in Bellinge.	
40.3	<p>The two PCSO's were warmly welcomed to the meeting. They advised:</p> <ul style="list-style-type: none"> <li>➤ They will be holding a talk on Personal Safety on 10<sup>th</sup> May.</li> <li>➤ Bellinge Community House will be closed on Good Friday and Easter Monday.</li> <li>➤ There were 15 burglaries in the parish last month and 7 this month; most were opportunist. Leaflet drops have taken place in the affected areas. Police will now be attending after a burglary has taken place.</li> <li>➤ There were 4 thefts from cars last month and 5 this month. There were no thefts of cars.</li> </ul>	
40.4	<p>Liz Newbery, NBC Neighbourhood Warden, reported:</p> <ul style="list-style-type: none"> <li>➤ She has been on annual leave for the past two weeks so there is little to report. A lot of jobs have been reported from Bellinge which she will be tackling this week.</li> <li>➤ It is imperative that when a Parish litter pick/clean-up is taking place that a Community Clean Up Form is submitted to Veolia at least 5 days before with regard to arranging collection of the waste.</li> <li>➤ She asked that her email address is not passed to members of the public. They should either ring 0300 330 7000 or the council should pass their contact details to her and she will arrange to liaise.</li> </ul>	
40.5	There was a certain amount of confusion and anger with regard to information received regarding the transportation of waste from litter picks and parish-owned litter bins. Liz is to check for clarification on this matter and report back.	<b>EN</b>
<b>41</b>	<b>Co-option to the Casual Vacancy in Ecton Brook Ward.</b>	
41.1	Mr Allan Jones was co-opted to the vacancy of Councillor for Ecton Brook Ward (unanimously endorsed by the council). He duly signed the Declaration of Acceptance of Office and the Undertaking of Compliance with the Code of Conduct, and was welcomed to the Council.	
<b>42</b>	<b>Planning</b>	
42.1	<p><b>N/2019/0262</b> – 16 Raisins Field Road, Ecton Brook – Extension to existing rear conservatory</p> <p><b>N/2019/0275</b> – 17 Washbrook Close, Little Billing – First Floor Rear Extension.</p>	

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<b>42</b>	<b>Planning (Continued)</b>																																																	
42.1	<b>N/2019/0399</b> – 11 Chantry Close, Great Billing – First floor rear extension over existing flat roof with balcony. <b>No comments or objections to any of the above.</b>																																																	
42.2	No determinations had been received.																																																	
<b>43</b>	<b>Finance</b>																																																	
43.1	The list of Accounts for Approval for Payment had been circulated to all members. RESOLVED that payment be made as per the following:																																																	
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43.2	A copy of the schedule showing Income and Expenditure compared to budget for the year to 31.03.19 had been forwarded to all members. RESOLVED this be approved.																																																	
43.3	A copy of the schedule of accounts for the year to 31.03.19 had been forwarded to all members (see Appendix 1). RESOLVED this be approved. The Clerk reported reconciled bank account balances as at 31.03.19 of: <ul style="list-style-type: none"> <li>• NatWest Current Account - £23,038.12</li> <li>• NatWest Reserve Account - £165,219.34</li> </ul>																																																	
43.4	All members had received a copy of the Internal Auditors Report and the contents were duly noted. It was requested that the following comments from the report be minuted – ‘ I would like to congratulate the Clerk on the excellent way in which she is managing the Parish Council; her records are pristine’.																																																	
43.5	RESOLVED that the Annual Governance Statement be approved and this was duly signed by the Chairman and Responsible Financial Officer.																																																	
43.6	RESOLVED that the Statement of Accounts for the year to 31 <sup>st</sup> March 2019 (see Appendix II) be approved and this was duly signed by the Chairman and Responsible Financial Officer.																																																	
43.7	The dates for the Exercise of Public Rights will be from Monday 17 <sup>th</sup> June 2019 to Friday 26 <sup>th</sup> July 2019.	Clerk																																																

		<b>Action</b>
<b>43</b>	<b><i>Finance (Continued)</i></b>	
43.8	RESOLVED that funding of £250 be provided to Ecton Brook Residents Group to enable them to purchase plants for Northampton in Bloom.	<b>Clerk</b>
43.9	After a lengthy discussion it was RESOLVED that a large concrete litter bin should be purchased and installed adjacent to Bellinge Community House to prevent delivery drivers driving over the grass and flower beds to access the rear of the shops.	<b>GSM</b>
<b>44</b>	<b><i>Updates</i></b>	
44.1	Forms for each NBC owned asset that the Parish Council may be interested in acquiring had been completed and returned to Mr. O'Farrell. It had been ascertained that no funding would be available with each asset transfer.	
44.2	New website. The Clerk, Vice-Chairman and GSM had been through the new website with Steve Bishop. Various amendments needed to be made and SR has another meeting arranged with Mr Bishop tomorrow. It is hoped the new website will be ready to go live in the next week or two.	
<b>43</b>	<b><i>Leisure and Recreation</i></b>	
43.1	The GSM reported: <ul style="list-style-type: none"> <li>➤ Work continues on Bellinge Field and the grass has been cut. He will be having a bonfire at some point after the end of the school holidays.</li> <li>➤ He has cleared a lot of the wood cuttings from Ecton Brook Linear Park.</li> <li>➤ He is a little concerned that there would appear to be a lot of work needed at Little Billing Pocket Park and wondered if he should offer to help out there. He will speak to Michael Clasper.</li> <li>➤ He is also concerned that the erosion of the bank of the Washbrook is escalating and this will need reporting to the Environment Agency.</li> <li>➤ The grass cutting contract with Park Landscapes has now finished and he is not entirely happy with their work lately. He will obtain three quotations for new contracts for consideration at the May meeting. He will obtain quotations to additionally include grass cutting at Great Billing Pocket Park as this will enable him to spend more time elsewhere.</li> </ul>	<b>GSM</b>  <b>SR</b>  <b>GSM Clerk</b>
<b>44</b>	<b><i>Councillors Reports Not Covered Elsewhere</i></b>	
44.1	Cllr. Mrs Worthington said she was delighted to report that St. Andrews Church had been successful in the bid for funding from the Heritage Lottery Fund. A total of £47,700 has been awarded to repair the roof after it was targeted by lead thieves three times last August and also to fund a heritage project which will capture the history of the church and the community.	
44.2	Cllr. Jordan said that a successful community clean-up had taken place in Ecton Brook the previous Saturday and she was pleased to welcome a couple of new participants. An additional litter pick had taken place that day with ten people attending.	
44.3	Cllr. Clements said he was still concerned about parking on grass verges and asked if it constituted an illegal activity when the ground was being damaged. Liz Newbery will check on this.	<b>EN</b>

		<b>Action</b>
<b>45</b>	<b><i>Date of Next Meeting and Closure</i></b>	
45.1	There being no further business the meeting was closed at 9.15 pm. Date of Next Meetings: Annual Parish Meeting – 7.00 pm on Monday 13 <sup>th</sup> May 2019 Annual Parish Council Meeting – 7.30 pm on Monday 13 <sup>th</sup> May 2019 Both meetings to be held at the Bernard Weston Pavilion, Great Billing.	

**BILLING PARISH COUNCIL**  
**Summary Receipts and Payments Account for the Year ended 31<sup>st</sup> March 2019**

2017/18		2018/19
<b>£</b>	<b>Receipts</b>	<b>£</b>
152,314	Precept (including £18,000 paid direct to Bellinge Community House)	156,880
45	Billing Fayre	243
1000	Grants	1,750
16,213	Playing Field/Pavilion	11,523
3,391	Miscellaneous	3,110
28	Other Receipts: Interest	220
0	Sale of Assets	0
17,391	VAT	12,135
<b>190,382</b>	<b>Total Receipts</b>	<b>185,860</b>
	<b>Payments</b>	
109,158	General Administration	95,825
400	S137 Payments	1,269
0	Loan Repayment	0
528	Billing Fayre	451
0	Election Expenses	0
3,425	Lighting – Costs	3,060
2,946	Lighting – Repairs/Maintenance/Updating	12,179
4,481	Capital Expenditure	5,338
2,242	Professional & Legal Fees, etc.	1,530
1,215	Training & Conference/Seminars	91
3,280	Repairs to PC owned Property	2,134
2,163	Newsletter	750
5,541	s19LG(MP)A 1976 – Grants	2,300
1,519	Insurance	1,547
2,304	Subscriptions	2,593
18,310	Other Payments	18,650
14,771	VAT	12,613
<b>172,283</b>	<b>Total Payments</b>	<b>160,330</b>
	<b>Receipts and Payments Summary</b>	
144,628	Balance brought forward at 1 <sup>st</sup> April	162,727
190,382	Add Total Receipts	185,860
335,010		348,587
172,283	Less Total Payments	160,330
<b>162,727</b>	<b>Balance Carried Forward at 31<sup>st</sup> March</b>	<b>188,257</b>
	<b>These cumulative funds are represented by:</b>	
17,717	Current Account 08696160 at Nat West Bank, Northampton	23,038
95,010	Reserve Account 40578445 at Nat West Bank, Northampton	165,219
50,000	NBC – 7 day Loan Account	0
<b>162,727</b>		<b>188,257</b>

## ANNUAL RETURN

For the Year Ended 31<sup>st</sup> March 2019

## Billing Parish Council

		Last Year £	This Year £	All figures rounded to nearest £
1	Balances Brought Forward	144,628	162,727	Total balances and reserves at the beginning of the year
2	Annual Precept	152,314	156,880	Total amount of Precept income received during the year <sup>1</sup>
3	Total Other Receipts	38,068	28,980	Total income or receipts received during the year excluding Precept
4	Staff Costs	59,323	57,192	Staff wages, etc. and expenses
5	Loan Interest/ Capital Repayments	NIL	NIL	Repayments made on borrowings during the year
6	Total Other Payments	112,960	103,138	Total expenditure or payments excluding lines 4 and 5
7	Balances Carried Forward	162,727	188,257	
8	Total Cash and Investments	162,727	188,257	Sum of all cash, bank accounts etc. held at 31 <sup>st</sup> March
9	Total Fixed Assets	255,457	260,654	Current value of tangible fixed assets as at 31 <sup>st</sup> March
10	Total Borrowings	NIL	NIL	Outstanding capital balance as at 31 <sup>st</sup> March

<sup>1</sup> Includes amount of £18,000 special expenses for Bellinge Community House

Signed *J A Marlow* (Chairman) Date 15<sup>th</sup> April 2019

Signed *S F Harris* (Clerk & RFO) Date 15<sup>th</sup> April 2019