

BILLING PARISH COUNCIL

Established 1894

Serving Bellinge, Ecton Brook, Great Billing and Little Billing

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30pm
ON MONDAY 11TH SEPTEMBER 2017
AT THE BERNARD WESTON PAVILION, GREAT BILLING**

PRESENT Councillor J. Marlow (Chairman)
Councillors Mrs G. Chaggar, Ms L. Vakil, Mrs C. Worthington, D. Brede,
Rev. R. Burbidge, J. Clements, P. Henesey, D. Nash, M. Pearson, S. Rockall,

Also Present: Mrs. S. Harris (Clerk to the Council)
C. Campling (Green Space Manager)
Cllr. A. Kilbride (NCC & NBC)
Sarah Oakes (Neighbourhood Warden)
Damian Lang (Highway Warden)
One Parishioner

		Action
85	<i>Apologies</i>	
85.1	Apologies were received and accepted from Cllr. Ward due to work commitments. Apologies were also received from Michelle Aveyard (BCH).	
86	<i>Minutes</i>	
86.1	The Minutes of the Parish Council Meeting held on 10 th July 2017 (Folio Nos 039/2017 – 045/2017) were approved and signed as a true record.	
87	<i>Declarations of Interest</i>	
87.1	Cllr. Rockall declared an interest in Agenda item 9 (2) due to being employed by the contractors carrying out this work.	
88	<i>Public Forum</i>	
88.1	Mr Peter Stevenson said he was looking for advice and possible remedies with regard to noisy speeding vehicles on Little Billing Way during the night. Damian Lang gave him a contact at NBC and he was advised to try to obtain registration numbers and/or photographs. Cllr. Mrs Worthington said this was also a problem on Great Billing Way.	
89	<i>Reports from Outside Agencies etc.</i>	
89.1	Cllr. Kilbride reported: <ul style="list-style-type: none"> ➤ He reported the vandalised wall in Pennycress Place and this has been repaired. ➤ It was good to be part of Bellinge in Bloom - the feedback has been great. ➤ He was happy to support funding for the sports summer activities at the playing fields with Junior from the local police. It was very successful and it is hoped this can be repeated next year. ➤ He walked round Ecton Brook with Housing Officer reporting entrances and exits blocked by bushes, and checked on the general upkeep of the area. ➤ He is working with the anti-social behaviour unit at NPH regarding issues in Ecton Brook. ➤ He has visited several cemeteries across the county looking at various issues as part of the Overview & Scrutiny Board looking into cemeteries. 	

		Action
<p>8 9 8 9 . 1 . 8 9 . 2 8 9 . 3 . 4 . 8 9 . 5</p>	<p>8 Reports from Outside Agencies etc.</p> <ul style="list-style-type: none"> ➤ He and Andrew Lewer MP visited Worcester Close and Cherry Blossom Close to look at the tarmacing issues and Andrew will be writing to the Transport Minister. ➤ Potholes at the entrance to Sotheby Rise have been reported, and bushes have been cut back on Ecton Park Road. ➤ He will be walking around Ecton Brook with a PCSO because of youths and anti-social behaviour. The reporting of fly tipping is ongoing. ➤ He attended the opening of Bipin Brook and believes it will be a valuable asset for the community. ➤ He attended the Flying of the Flag for the Navy and Merchant Navy at the Guildhall, which was attended by the Sea Cadets. ➤ Planning is dealing with the illegal hoarding on the A4500 but unfortunately it is a long process. <p>The Chairman thanked Cllr. Kilbride for all the assistance he gives the parish.</p> <p>Sarah Oakes (Neighbourhood Warden) said:</p> <ul style="list-style-type: none"> ➤ She would like to congratulate Bellinge on winning an award for their Bellinge in Bloom entry. ➤ Two local youngsters were found to be responsible for setting fire to the picnic bench in LB Pocket Park and she understands they are being severely dealt with by the police. There was a heavy police presence at the time of this offence as there had been a report of three youths with a knuckleduster. ➤ Lasham Court looks a little like a community tip but this is being dealt with. <p>Damian Lang (Highway Warden) reported:</p> <ul style="list-style-type: none"> ➤ Reports regarding fly tipping are being dealt with fairly quickly. ➤ The fallen tree on Ridge Walk has also been dealt with. ➤ Many potholes that have been reported are being monitored and hopefully will be repaired soon. ➤ He has reported the road signs on Great Billing Way that are obscured by vegetation and has been promised these will be dealt with on 9th October. <p>The Clerk had received a report from Michelle Aveyard of Bellinge Community House and this had been forwarded to all members. The council were pleased to note that funding had been received for the Youth Group. The AGM will take place on 16th October at 6.00 pm at BCH. Cllr. Nash asked for as many people as possible to attend this and also to note that the Macmillan Coffee Morning will take place on Thursday 28th September between 10.00 am and 1.00 pm.</p> <p>Planning</p> <p>N/2017/0903 – 9 Horsemoor Square, Ecton Brook – Additional second floor accommodation and raise roof height to be in line with neighbouring property.</p> <p>N/2017/1015 – 59 Russet Drive, Little billing – Extension and conversion of double garage into granny annexe and associated external works.</p> <p>N/2017/1134 – 31 Codlin Close, Little Billing – Ground floor side single storey extension to create annexe.</p> <p>No comments or objections to any of the above.</p> <p>The following determinations had been received from NBC:</p> <p>N/2017/0643 – 22 Codlin Close, Little Billing – Proposed two storey side extension. APPROVED</p> <p>N/2017/0671 – 20 Blueberry Rise, Ecton Brook – Two-storey rear extension. APPROVED.</p>	

9
0
9
0
.
1

9
0
.
2

48/2017

		Action																																																																											
90	Planning (Continued)																																																																												
90.2	<p>N/2017/0917 – 24 Penfold Drive, Great Billing – T30 Monkey Puzzle – Remove. T1 Beech – Cut Back. APPROVED.</p> <p>N/2017/1111 – 4 Elwes Way, Great Billing – Tree works to mature Beech tree in rear garden. APPROVED.</p>																																																																												
91	Finance																																																																												
91.1	<p>The list of Accounts for Approval for Payment, covering a two month period, had been circulated to all members. RESOLVED payment be made as per the following:</p> <table border="1"> <thead> <tr> <th></th> <th>Power of Expenditure</th> <th>Inc. VAT</th> </tr> </thead> <tbody> <tr> <td>Small Business Payroll (Salaries & Monthly Fee – Jul)</td> <td>LGA1972s112</td> <td>3,700.00</td> </tr> <tr> <td>Street Lighting Electricity (Qtr to end Jun)</td> <td>PCA1957s3</td> <td>1,046.03</td> </tr> <tr> <td>St John Ambulance (First Aid Cover – Billing Fayre)</td> <td>LGA1972s145</td> <td>110.40</td> </tr> <tr> <td>Tony Rowen (Production of Summer Newsletter)</td> <td>LGA1972s142</td> <td>175.00</td> </tr> <tr> <td>Small Business Payroll (Payment of account deficit – Jul)</td> <td>LGA1972s112</td> <td>79.98</td> </tr> <tr> <td>Unicom (Telephone – Pavilion Jun)</td> <td>LGA1972s133</td> <td>20.78</td> </tr> <tr> <td>O2 (GSM Mobile – Airtime Jul statement)</td> <td>LGA1972s133</td> <td>10.51</td> </tr> <tr> <td>Barclaycard Commercial (Jul Credit Card statement)</td> <td>LGA1972s111</td> <td>97.40</td> </tr> <tr> <td>Wellingborough Norse (Waste collections Pavilion – Jul)</td> <td>LGA1972s111</td> <td>83.91</td> </tr> <tr> <td>Addison Print (PVC Banners – Billing Fayre)</td> <td>LGA1972s145</td> <td>76.80</td> </tr> <tr> <td>NCC (GSM Pension contributions – Jul)</td> <td>LGA1972s112</td> <td>669.68</td> </tr> <tr> <td>ESPO (5 cases Hand Towels/1 pack Toilet Rolls)</td> <td>LGA1972s111</td> <td>103.67</td> </tr> <tr> <td>Minster Cleaning (Pavilion Cleaning – Jul)</td> <td>LGA1972s111</td> <td>289.91</td> </tr> <tr> <td>Park Landscapes (2 Mow Sports Field/Valley Road)</td> <td>OSA1906s9/10</td> <td>264.00</td> </tr> <tr> <td>Anglian Business (Water Rates May/Jul)</td> <td>LGA1972s111</td> <td>42.37</td> </tr> <tr> <td>Dor-2-Dor (Distribution of Summer Newsletter)</td> <td>LGA1972s142</td> <td>126.00</td> </tr> <tr> <td>Mower Shop (Mountfield Ride-on-Mower – LBPP)</td> <td>LGA1972s111</td> <td>3,009.00</td> </tr> <tr> <td>Small Business Payroll (Salaries & Monthly Fee – Aug)</td> <td>LGA1972s112</td> <td>3,700.00</td> </tr> <tr> <td>Unicom (Telephone – Pavilion Jul)</td> <td>LGA1972s133</td> <td>23.21</td> </tr> <tr> <td>E.ON (New photocell – lamp by pavilion)</td> <td>LGA1972s111</td> <td>28.16</td> </tr> <tr> <td>DATS Print (Printing of Summer newsletter)</td> <td>LGA1972s142</td> <td>412.00</td> </tr> <tr> <td>D F Phipps (6 months grass cutting and spraying)</td> <td>OSA1906s9/10</td> <td>4,873.20</td> </tr> <tr> <td>D F Phipps (2 x Plinths & Plaques, 1 x Plinth)</td> <td>LGA1972s111</td> <td>216.00</td> </tr> <tr> <td>D F Phipps (Rebuild of CCTV Tower frame as quote)</td> <td>LGRAct1997</td> <td>3,018.00</td> </tr> </tbody> </table>		Power of Expenditure	Inc. VAT	Small Business Payroll (Salaries & Monthly Fee – Jul)	LGA1972s112	3,700.00	Street Lighting Electricity (Qtr to end Jun)	PCA1957s3	1,046.03	St John Ambulance (First Aid Cover – Billing Fayre)	LGA1972s145	110.40	Tony Rowen (Production of Summer Newsletter)	LGA1972s142	175.00	Small Business Payroll (Payment of account deficit – Jul)	LGA1972s112	79.98	Unicom (Telephone – Pavilion Jun)	LGA1972s133	20.78	O2 (GSM Mobile – Airtime Jul statement)	LGA1972s133	10.51	Barclaycard Commercial (Jul Credit Card statement)	LGA1972s111	97.40	Wellingborough Norse (Waste collections Pavilion – Jul)	LGA1972s111	83.91	Addison Print (PVC Banners – Billing Fayre)	LGA1972s145	76.80	NCC (GSM Pension contributions – Jul)	LGA1972s112	669.68	ESPO (5 cases Hand Towels/1 pack Toilet Rolls)	LGA1972s111	103.67	Minster Cleaning (Pavilion Cleaning – Jul)	LGA1972s111	289.91	Park Landscapes (2 Mow Sports Field/Valley Road)	OSA1906s9/10	264.00	Anglian Business (Water Rates May/Jul)	LGA1972s111	42.37	Dor-2-Dor (Distribution of Summer Newsletter)	LGA1972s142	126.00	Mower Shop (Mountfield Ride-on-Mower – LBPP)	LGA1972s111	3,009.00	Small Business Payroll (Salaries & Monthly Fee – Aug)	LGA1972s112	3,700.00	Unicom (Telephone – Pavilion Jul)	LGA1972s133	23.21	E.ON (New photocell – lamp by pavilion)	LGA1972s111	28.16	DATS Print (Printing of Summer newsletter)	LGA1972s142	412.00	D F Phipps (6 months grass cutting and spraying)	OSA1906s9/10	4,873.20	D F Phipps (2 x Plinths & Plaques, 1 x Plinth)	LGA1972s111	216.00	D F Phipps (Rebuild of CCTV Tower frame as quote)	LGRAct1997	3,018.00	
	Power of Expenditure	Inc. VAT																																																																											
Small Business Payroll (Salaries & Monthly Fee – Jul)	LGA1972s112	3,700.00																																																																											
Street Lighting Electricity (Qtr to end Jun)	PCA1957s3	1,046.03																																																																											
St John Ambulance (First Aid Cover – Billing Fayre)	LGA1972s145	110.40																																																																											
Tony Rowen (Production of Summer Newsletter)	LGA1972s142	175.00																																																																											
Small Business Payroll (Payment of account deficit – Jul)	LGA1972s112	79.98																																																																											
Unicom (Telephone – Pavilion Jun)	LGA1972s133	20.78																																																																											
O2 (GSM Mobile – Airtime Jul statement)	LGA1972s133	10.51																																																																											
Barclaycard Commercial (Jul Credit Card statement)	LGA1972s111	97.40																																																																											
Wellingborough Norse (Waste collections Pavilion – Jul)	LGA1972s111	83.91																																																																											
Addison Print (PVC Banners – Billing Fayre)	LGA1972s145	76.80																																																																											
NCC (GSM Pension contributions – Jul)	LGA1972s112	669.68																																																																											
ESPO (5 cases Hand Towels/1 pack Toilet Rolls)	LGA1972s111	103.67																																																																											
Minster Cleaning (Pavilion Cleaning – Jul)	LGA1972s111	289.91																																																																											
Park Landscapes (2 Mow Sports Field/Valley Road)	OSA1906s9/10	264.00																																																																											
Anglian Business (Water Rates May/Jul)	LGA1972s111	42.37																																																																											
Dor-2-Dor (Distribution of Summer Newsletter)	LGA1972s142	126.00																																																																											
Mower Shop (Mountfield Ride-on-Mower – LBPP)	LGA1972s111	3,009.00																																																																											
Small Business Payroll (Salaries & Monthly Fee – Aug)	LGA1972s112	3,700.00																																																																											
Unicom (Telephone – Pavilion Jul)	LGA1972s133	23.21																																																																											
E.ON (New photocell – lamp by pavilion)	LGA1972s111	28.16																																																																											
DATS Print (Printing of Summer newsletter)	LGA1972s142	412.00																																																																											
D F Phipps (6 months grass cutting and spraying)	OSA1906s9/10	4,873.20																																																																											
D F Phipps (2 x Plinths & Plaques, 1 x Plinth)	LGA1972s111	216.00																																																																											
D F Phipps (Rebuild of CCTV Tower frame as quote)	LGRAct1997	3,018.00																																																																											

	D F Phipps (Repairs to Car Park/Removal of tree stumps)	LGA1972s111	510.00	
	BDO LLP (External Audit of year End Accounts)	LGA1972s111	480.00	
	Broxap Ltd (2 x Litter Bins and fixings)	LitterAct1983s5/6	718.68	
	Garden Machines (Fuel Filling system)	LGA1972s111	11.26	
	Small Business Payroll (Payment of account deficit – Aug)	LGA1972s112	79.98	
	Wellingborough Norse (Waste collections Pavilion – Aug)	LGA1972s111	83.91	
	Barclaycard Commercial (Credit Card statement – Aug)	LGA1972s111	74.11	
	NCC (GSM Pension Contributions – Aug)	LGA1972s112	669.68	
	SSE (Electricity Pavilion – Jun/Aug)	LGA1972s111	205.41	
	Minster Cleaning (Pavilion Cleaning – Aug)	LGA1972s111	289.91	
	BACA (10 prs Nitrile Gloves/Padlock)	LGA1972s111	42.29	
	ESPO (6 x Benches for Pavilion Changing Rooms)	LGMPA1976s125	614.40	
	Dura Pumps (Emergency Call-out to failed sewer pump)	PHA1936s87	343.20	
	O2 (GSM Mobile – Airtime Aug)	LGA1972s133	10.51	
	Eason Electrical (Annual testing/rewiring after recent works)	LGA1972s111	552.00	
	Ellmark Design (Interim invoice – updating work pavilion)	LGMPA1976s125	8,400.00	
	K & B Ceramics (New flooring in pavilion kitchen)	LGMPA1976s125	504.00	
91.2	A copy of the schedule showing Income and Expenditure compared to budget for the period to 31.08.17, together with a statement of reconciled bank balances had been forwarded to all members. RESOLVED this be approved.			

049/2017

		Action
91	Finance (Continued)	
91.3	Cordless Leaf Blowers. After discussion it was RESOLVED that Cllr. Clements would view the Stihl Leaf Blower used by the GSM to see if he considered it the right choice for use in Little Billing. It was further RESOLVED that Cllr. Clements would speak to Michael Clasper to ascertain if he would be prepared to keep said leaf blower in the pocket park store and assume responsibility for it. It was noted that suitable training in its use must be given to all concerned. It was also noted that LBPP insurance cover is to be checked. Held over to next meeting.	JC
91.4	A request for additional funding for outside work already carried out at Bellinge Pre-School had been received. However, as previously discussed it was felt this cost should be covered by Community Spaces as the building and grounds are owned by them. Agreed that Cllr. Mrs Chagger would speak to Anabela Da Silva and report back to the October meeting.	GKC
91.5	Cllr. Henesey explained his plans for Ecton Brook Residents Association and asked if the Parish Council would be prepared to fund the Association with £500. After a lengthy discussion it was agreed that once the Association was up and running, with proper officers and a bank account the council would no doubt look at this request favourably. However specific projects would need to be put forward. Held over to next meeting.	
92	Other Matters	
92.1	Website. A second quotation for hosting the Parish Council website had been received immediately prior to the meeting. Agreed the Clerk needed time to go through this quotation in detail. Held over to next meeting.	Clerk
92.2	New responsibilities in the event of a Unitary Authority being formed. No suggestions were forthcoming from Councillors. Nothing is happening with this item at present but all members were asked to give some thought to it over the next few months.	ALL
92.3	GB War Memorial. It had been ascertained that the Roman Catholic Church would not at this time agree to removal of the hedge but they would ensure that it was cut back as much as was possible. A quotation for £5,300 had been received for the repair/renovation of the paved area and it was agreed that further quotations should be obtained for comparison. The Clerk had	GSM Clerk

	obtained details of two possible sources of funding and applications will be made once full costs are available. In the meantime the GSM will ensure that the area looks good ready for Remembrance Sunday.	GSM
92.4	Replacement for GSM. There were now four candidates for this position. It was agreed that initial interviews should take place towards the end of the month. RESOLVED that the interviews would be led by the Clerk, Chairman and Vice-Chairman with one representative from Little Billing and one from Bellinge to sit in as observers.	
93	Updates	
93.1	Bellinge Field. The requisite advertisement from NBC had been placed in the Chronicle & Echo with a closing date for objections of 8 th September. Our solicitors are chasing and it is hoped that this matter will soon be settled.	
93.2	Updating of the Pavilion. All works had now been completed with the exception of the installation of new mirrors, which had not yet been received. Cllr. Rockall said that although there had been some additional work required he was fairly confident that the original quoted cost would be kept to. The council was extremely pleased with the standard of work.	
93.3	Street Lighting. Quotations had now been received from Aylesbury Mains which would appear to be at a very competitive price. A meeting is to be arranged between the Chairman, Clerk and Cllr. Brede to discuss further. Held over to next meeting.	

050/2017

		Action
94	Leisure & Recreation	
94.1	The GSM reported: <ul style="list-style-type: none"> ➤ The wildflower meadow on The Leys has exceeded all his expectations and has been absolutely wonderful. ➤ There are lots of apples in the orchard for anyone who wants them. ➤ With all the sunshine and rain recently he is struggling to keep on top of everything. ➤ Facilities in the playing fields and pocket park have been very well used this summer, and particular mention must go to Junior Anderson for the activities he arranged during the school holidays, which were extremely well received. ➤ The full 5-year electrical testing at the pavilion has been carried out. 	
94.2	There has been a serious problem with the sewage pump at the pavilion and he has had to take emergency action to remedy this. Earlier that day he had to arrange for the sewage to be pumped out. It is the original pump from when the pavilion was built and Dura Pump personnel are amazed it has continued to work for so long. It does mean, however, that a replacement pump will need to be installed as quickly as possible or the pavilion would need to be closed down. RESOLVED the GSM should go ahead with whatever was required.	
94.3	LB Pocket Park. The following reports had been received from Michael Clasper: <p>Saturday 22nd July – Seven volunteers helped at the session. On a warm bright morning, after overnight rain, the grass in the orchard was cut, together with the picnic area and the edges of the main footpath; litter was picked and removed and the new benches and picnic tables were cleaned and their bases swept.</p> <p>Saturday 12th August – Seven volunteers attended and the new replacement ride-on mower was used for the first time to cut the main path edges and the picnic area, and proved very effective. The grass in the orchard was also cut and the fruit trees pruned. An area north of the orchard was strimmed and cleared, and litter picked and removed. The bases of the new benches and picnic tables were swept.</p> <p>Saturday 26th August – Six volunteers attended and the vandalised, burnt combined picnic table with benches was unbolted from the base and removed; litter was picked and the area tidied; the grass along the main path edges and the picnic area was cut; further fruit trees in the</p>	

	<p>orchard were pruned, and the area north of the orchard was further strimmed and cleared of undergrowth.</p> <p>Saturday 9th September – Three volunteers helped at this session. The verges, picnic area and orchard were all mowed, and litter picked and removed. The next session will take place on 23rd September from 10.00 am until 12 noon.</p> <p>95 <i>Councillors Reports Not Covered Elsewhere</i></p> <p>95.1 Cllr Pearson said he would like to place on record that having walked his son’s dog each day through the parish recently, that the open spaces are an absolute credit to the council.</p> <p>95.2 Cllr. Brede said he was delighted to report that some new street lamps were being installed on Little Billing Way – he understands they will be at the junctions and the bus stop.</p> <p>96 <i>Date of Next Meeting and Closure</i></p> <p>96.1 There being no further business the meeting was closed at 9.05 pm Date of next meeting – 7.30 pm Monday 9th October 2017 at the Bernard Weston Pavilion</p>	
--	--	--