



BILLING PARISH COUNCIL

Established 1894

Serving Bellinge, Ecton Brook, Great Billing and Little Billing

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30pm
ON MONDAY 9TH APRIL 2018
AT THE BERNARD WESTON PAVILION, GREAT BILLING**

PRESENT Councillor J. Marlow (Chairman)
Councillors D. Brede, Rev. R. Burbidge, Mrs. G. K. Chaggar, P. Henesey,
D. Nash, N. Nickason, M. Pearson, S. Rockall, Mrs. C. Worthington

Also Present: Mrs. S. Harris (Clerk to the Council)
P. Marks (Green Space Manager)
Cllr. A. Kilbride (NBC & NCC) (Part)
Liz Newbery (NBC Neighbourhood Warden - Ecton Brook)
Two Parishioners

		Action
37	Apologies	
37.1	Apologies were received and accepted from Cllr. Ward (away on business), and from Cllr. Malpas (NBC) and Highway Warden Damian Lang (both on holiday).	
38	Minutes	
38.1	The Minutes of the Parish Council Meeting held on Monday 12 th March 2018 (Folio Nos. 012/2018 – 018/2018) were approved and signed as a true record.	
39	Declarations of Interest	
39.1	There were none	
40	Public Forum	
40.1	Mr Peter Stevenson said he was pleased to see the article regarding dog fouling in the recent newsletter. He was also pleased to note that the advertising hoarding outside the former Pearce Leather works had been taken down and the proliferation of rubbish outside the gates removed – although some more had appeared since. Cllr. Pearson said he understood that Colin Clayson expected completion of the purchase of this small piece of land to be imminent and it was to be hoped that once work started on the conversion of the building that problems with the entrance to this site would cease.	
41	Reports from Outside Agencies	
41.1	In his absence Damian Lang (Highway Warden) had forwarded the following report: <ul style="list-style-type: none"> ➤ I have again reported the tree branch down across the path behind Pennywell Crescent, Ecton Brook. ➤ The pothole at the entrance to Church Walk should be repaired within four months. 	

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41	Reports from Outside Agencies (Continued)																																																																						
41.1	<ul style="list-style-type: none"> ➤ A load of oil was dumped at the pull-in at the bottom of the Leys and was sorted very quickly by NBC. ➤ I reported a fridge dumped by Glade Close, which was collected the following day. ➤ I was talking to the council worker who empties the dog bins. He told me that in time all current red bins will be replaced with letter box type bins to stop people putting in carrier bags full of household waste. This is due to the weight of lifting the bags out. 																																																																						
42	Planning																																																																						
42.1	<p>N/2018/0303 – 8 Horsemoor Square, Ecton Brook – Additional second floor extension and raising roof height.</p> <p>N/2018/0313 – Unit 1 (Co-op), Fieldmill Square, Bellinge – Erection of new metal clad insulated enclosure and relocation of plant equipment.</p> <p>No comments or objections to either of the above.</p>																																																																						
42.2	<p>The following determination had been received from NBC:</p> <p>N/2018/0428 – Yew Tree House, Church Walk, Great Billing – Prune T1 Yew to clear property by 1.5 metres at all points. APPROVED.</p>																																																																						
43	Finance																																																																						
43.1	<p>The list of Accounts for Approval for Payment had been circulated to all members. RESOLVED that payment be made as per the following:</p>																																																																						
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 20%; text-align: center;"><u>Power of Expenditure</u></th> <th style="width: 20%; text-align: center;"><u>Incl. VAT</u></th> </tr> </thead> <tbody> <tr> <td>BT (Final Invoice – Broadband Pavilion)</td> <td>LGA1972s133</td> <td style="text-align: right;">141.11</td> </tr> <tr> <td>P. Marks (Reimbursement – Heavy Duty Ground Cover/Large bag 10mm Pea Gravel).</td> <td>LGA1972s111</td> <td style="text-align: right;">85.06</td> </tr> <tr> <td>Small Business Payroll (Salaries & Monthly Fee – Mar)</td> <td>LGA1972s112</td> <td style="text-align: right;">3,700.00</td> </tr> <tr> <td>Dor-2-Dor (Distribution of Newsletter & Ecton Brook Flyer)</td> <td>LGA1972s142</td> <td style="text-align: right;">138.24</td> </tr> <tr> <td>Paul Marks (Payment for renewal of church path)</td> <td>LGA1972s111</td> <td style="text-align: right;">300.00</td> </tr> <tr> <td>SLCC (Annual Subscription – Membership Clerk)</td> <td>LGA1972s143</td> <td style="text-align: right;">195.00</td> </tr> <tr> <td>Wooden Supplies (Pointed Pegs & Deck Screws)</td> <td>LGA1972s111</td> <td style="text-align: right;">31.60</td> </tr> <tr> <td>Clerk (Expenses Jan-Mar – Broadband/Telephone/Mileage/ Annual Hosting charge – website)</td> <td>LGA1972s111</td> <td style="text-align: right;">199.88</td> </tr> <tr> <td>Reimbursement – New dishwasher for pavilion kitchen</td> <td>LGA1972s111</td> <td style="text-align: right;">199.99</td> </tr> <tr> <td>ESPO (5 x Refuse Sack Holders/5 x Litter Pickers)</td> <td>LGA1972s111</td> <td style="text-align: right;">141.12</td> </tr> <tr> <td>ESPO (C'feed Rolls/Hand Towels/Pitchmarker/Toilet Rolls)</td> <td>LGA1972s111</td> <td style="text-align: right;">132.73</td> </tr> <tr> <td>E.ON (Street Lighting Maintenance – final invoice)</td> <td>PCA1957s3</td> <td style="text-align: right;">317.35</td> </tr> <tr> <td>Small Business Payroll (Mar Account deficit)</td> <td>LGA1972s112</td> <td style="text-align: right;">228.89</td> </tr> <tr> <td>DATS Print (Printing of Easter Newsletter)</td> <td>LGA1972s142</td> <td style="text-align: right;">418.00</td> </tr> <tr> <td>Bellinge Community House (Additional Grant)</td> <td>LGA1972s19</td> <td style="text-align: right;">2,000.00</td> </tr> <tr> <td>Unicom (Telephone & Broadband – Pavilion)</td> <td>LGA1972s133</td> <td style="text-align: right;">45.44</td> </tr> <tr> <td>Wellingborough Norse (Waste collections Pavilion – Mar)</td> <td>LGA1972s111</td> <td style="text-align: right;">104.88</td> </tr> <tr> <td>NEST (GSM Pension Contributions – Mar)</td> <td>LGA1972s112</td> <td style="text-align: right;">226.59</td> </tr> <tr> <td>Barclaycard Commercial (Mar Credit Card statement)</td> <td>LGA1972s111</td> <td style="text-align: right;">78.20</td> </tr> <tr> <td>Minster Cleaning (Pavilion Cleaning – Mar)</td> <td>LGA1972s111</td> <td style="text-align: right;">289.91</td> </tr> <tr> <td>NCALC (Annual Subscription/Internal Audit Fee)</td> <td>LGA1972s143</td> <td style="text-align: right;">2,530.94</td> </tr> <tr> <td>O2 (GSM Mobile – Airtime – Mar statement)</td> <td>LGA1972s133</td> <td style="text-align: right;">10.51</td> </tr> </tbody> </table>		<u>Power of Expenditure</u>	<u>Incl. VAT</u>	BT (Final Invoice – Broadband Pavilion)	LGA1972s133	141.11	P. Marks (Reimbursement – Heavy Duty Ground Cover/Large bag 10mm Pea Gravel).	LGA1972s111	85.06	Small Business Payroll (Salaries & Monthly Fee – Mar)	LGA1972s112	3,700.00	Dor-2-Dor (Distribution of Newsletter & Ecton Brook Flyer)	LGA1972s142	138.24	Paul Marks (Payment for renewal of church path)	LGA1972s111	300.00	SLCC (Annual Subscription – Membership Clerk)	LGA1972s143	195.00	Wooden Supplies (Pointed Pegs & Deck Screws)	LGA1972s111	31.60	Clerk (Expenses Jan-Mar – Broadband/Telephone/Mileage/ Annual Hosting charge – website)	LGA1972s111	199.88	Reimbursement – New dishwasher for pavilion kitchen	LGA1972s111	199.99	ESPO (5 x Refuse Sack Holders/5 x Litter Pickers)	LGA1972s111	141.12	ESPO (C'feed Rolls/Hand Towels/Pitchmarker/Toilet Rolls)	LGA1972s111	132.73	E.ON (Street Lighting Maintenance – final invoice)	PCA1957s3	317.35	Small Business Payroll (Mar Account deficit)	LGA1972s112	228.89	DATS Print (Printing of Easter Newsletter)	LGA1972s142	418.00	Bellinge Community House (Additional Grant)	LGA1972s19	2,000.00	Unicom (Telephone & Broadband – Pavilion)	LGA1972s133	45.44	Wellingborough Norse (Waste collections Pavilion – Mar)	LGA1972s111	104.88	NEST (GSM Pension Contributions – Mar)	LGA1972s112	226.59	Barclaycard Commercial (Mar Credit Card statement)	LGA1972s111	78.20	Minster Cleaning (Pavilion Cleaning – Mar)	LGA1972s111	289.91	NCALC (Annual Subscription/Internal Audit Fee)	LGA1972s143	2,530.94	O2 (GSM Mobile – Airtime – Mar statement)	LGA1972s133	10.51	
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43	<i>Finance (Continued)</i>	
43.2	A copy of the schedule showing Income and Expenditure compared to budget for the year to 31.03.18 had been circulated to all members. RESOLVED this be approved.	
43.3	A copy of the schedule of Accounts and bank reconciliation for the year to 31.03.18 had been circulated to all members. RESOLVED this be approved. The Clerk advised that she had delivered all books and relevant documentation to the Internal Auditor that morning.	
44	<i>Other Matters</i>	
44.1	Billing Fayre. <ul style="list-style-type: none"> ➤ RESOLVED that St. John Ambulance personnel should once again be booked to attend this event. ➤ RESOLVED that both donkeys and the circus display should be booked. The Clerk will deal with the booking of the donkeys (to be paid for by the grant from Cllr. Malpas's Empowerment Fund grant), and Michelle Aveyard will book the circus display (which will be paid for from a small fund held by Bellinge Community House). ➤ A fairly lengthy discussion took place regarding the future of Billing Fayre. Cllr. Rockall was concerned that access and egress would become a problem should the event become much larger, and far more people would need to be involved in planning and execution. RESOLVED a meeting should take place for all interested parties at 6.15 pm on Monday 14th May (prior to Annual Parish Meeting) to discuss further. This would be followed by a debriefing meeting in July after this year's event had taken place. 	Clerk
44.2	New Data Protection Law. The Clerk had forwarded to members draft copies of all the necessary documentation required to comply with this new law. She asked that any comments or suggestions for amendments, additions etc., be forwarded to her by the date of her return from holiday (2 nd May) as these documents will require approval at the May meeting.	Clerk MA
44.3	Great Billing War Memorial. A quotation of £800 had been received from M. P. Robinson for the required re-pointing of the floor and walls surrounding the memorial. RESOLVED that this quotation be accepted in principle but that a meeting should be arranged with Mr. Robinson, the Chairman, Vice Chairman and GSM to discuss further.	ALL
45	<i>Updates</i>	GSM
45.1	Bellinge Field. The Clerk advised that transfer of Bellinge Field was now with the Land Registry and it is anticipated this will be completed in the next few days. The GSM said he had already started on clearing at the top of the field and had removed large amounts of rubbish that would appear to have been there for years. D. F. Phipps were itching to get started but unfortunately the ground is far too wet to do anything at present. The first job will be to open up the land from the Old Orchard to Bellinge Field.	

		Action
46	<i>Leisure & Recreation</i>	
46.1	The GSM is attending the Chainsaw course at Moulton College all this week.	
46.2	LB Pocket Park. The following report had been received from Michael Clasper: "There was a volunteering session at Little Billing Pocket Park on Saturday 7 th April. Four volunteers picked litter, mowed the orchard and picnic area, and weeded part of the riverside footpath. The next session is scheduled for Saturday 21 st April from 10.00 am until 12 noon as usual".	
47	<i>Councillors Reports Not Covered Elsewhere</i>	
47.1	Cllr. Nash commented that the newsletters did not appear to have been delivered throughout the parish as yet. Clerk is to chase. He also commented that fly tipping definitely increases on days that the tip at Ecton Lane is closed and it would appear that County Councillors have now admitted this.	Clerk
47.2	Cllr. Henesey asked for empty clear 2 ltr plastic bottles to be saved for him as they were going to be used to make 100 poppies ready for the centenary of the finish of World War 1 later this year. He would happily collect.	ALL
47.3	Cllr. Burbidge said he would like to record his thanks to the GSM for the excellent work carried out on the path at St. Andrews Church.	
47.4	Cllr. Brede asked if anyone knew what would happen if new Unitary authorities were created and elections did not take place until 2020; would this mean that the Parish Council elections due in 2019 would take place on their own? The general consensus was that we would have to wait to see what was decided.	
47.5	Cllr. Rockall asked if anyone knew anything regarding the reported attack outside the Co-op at Bellinge on Sunday evening. Concern was expressed that the Parish Council did not get any sort of feedback, or news on crime from the local police. Liz said she had a meeting arranged with Natalie Shaw the new PCSO for the area on 14 th May and would speak to her about closer contact.	
48	<i>Dates of next Meetings and Closure</i>	
48.1	There being no further business the meeting was closed at 8.40 pm. Dates of next meetings: Billing Fayre Meeting – 6.15 pm Monday 14 th May 2018 Annual Parish Meeting – 7.00 pm Monday 14 th May 2018 Annual Parish Council Meeting – 7.30 pm Monday 14 th May 2018 All meetings at the Bernard Weston Pavilion, Great Billing.	