



BILLING PARISH COUNCIL

Established 1894

Serving Bellinge, Ecton Brook, Great Billing and Little Billing

To Members of the Council:

You are hereby summoned to attend the Annual Billing Parish Council Meeting on Monday 14th May 2018 at the Bernard Weston Pavilion, Penfold Lane, Great Billing, commencing at 7.30 pm.

Members of the public and press are invited to address the Council at its Public Forum.

S. F. Harris
Clerk
8th May 2018

AGENDA

- 1 Election of Chairman and signing of Declaration of Acceptance of Office.
- 2 Apologies for absence.
- 3 Acceptance of Office by Councillors.
- 4 Minutes – approval and signing of the Minutes of the Meeting of Billing Parish Council held on Monday 9th April 2018 (Folio Nos. 019/2018 – 022/2018).
- 5 Intention to hold part of the meeting in private.
- 6 Election of Officers – Vice Chairman and Responsible Financial Officer.
- 7 Appointment of Committees (a) and Representatives (b)
(a) Finance; Planning & Conservation; Objectives; Leisure & Recreation
(b) Northants CALC; Charities Committee; Bellinge Community House
- 8 Declarations of Interest
- 9 Public Forum

- 10 To receive any reports from outside agencies/highway warden/SCT etc.
- 11 Planning:
- a) **N/2018/0479** – 12 Paddocks Way, Lt. Billing – First floor side extension.
 - b) **N/2018/0590** – 26 Penfold Lane, Gt. Billing – T1 Pine; Crown lift to a height of 6M and ensure 2M clearance of the garage roof.
 - c) To note any determinations received from NBC.
- 12 Finance:
- 1 Approval of Accounts for payment (already circulated)
 - 2 Approval of schedule showing Income and Expenditure compared to budget for the period to 30.04.18 (already circulated).
 - 3 To approve the Internal Auditors Report (copy already circulated).
 - 4 To approve and sign the Statement of Accounts for the year to 31st March 2018 and to approve and sign the Annual Governance Statement. All as approved by the Internal Auditor. (Copies attached).
 - 5 To consider the possibility of binding of Minutes.
- 13 Other Matters:
- 1 New Data Protection Law – GDPR Compliance:
 - a) To appoint Northants CALC DPO Service as the council’s Data Protection Officer
 - b) To adopt the Data Map (already circulated)
 - c) To adopt the Data Protection Policy, Subject Access Request Procedure, Data Breach Policy and Records Retention Policy (already circulated)
 - d) To adopt the Privacy Notices (already circulated)
 - e) To receive completed Security Compliance Checklists from all Councillors
 - f) To note that the council is already registered as a Data Controller with the ICO
- 14 Updates:
- 1 Bellinge Field
 - 2 Billing Fayre
- 15 Leisure & Recreation:
- 1 To receive report from GSM covering Parish green space.
 - 2 To receive report regarding LB Pocket Park.
- 16 To receive any Councillors reports not covered elsewhere.
- 17 Closed Session – to discuss and approve salary increases for employees.
- 18 Date of next meeting and closure.