

BILLING PARISH COUNCIL

Established 1894

Serving Bellinge, Ecton Brook, Great Billing and Little Billing

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30pm
ON MONDAY 12TH SEPTEMBER 2016
AT THE BERNARD WESTON PAVILION, GREAT BILLING**

PRESENT Councillor J. Marlow (Chairman)
Councillors Ms. L. Vakil, Mrs. C. Worthington, J. Clements, D. Nash,
J. Snedker, S. Ward

Also Present: Mrs. S. Harris (Clerk to the Council)
C. Campling (Green Space Manager)
Cllr Andrew Kilbride (NBC) (from 8.00 pm)
Rev. Richard Burbidge
Michelle Aveyard (Bellinge Community House)
5 candidates standing for Councillor vacancies
3 representatives from Safer Community Team
2 Parishioners

		Action
89	<i>Apologies</i>	
89.1	Apologies were received and accepted from Cllrs. Pearson and Rockall (both away on holiday), Mrs Chaggar (family commitment) and D. Brede (work commitment). Apologies were also received from Damian Lang (Highway Warden), Sarah Oakes (Community Warden), Cllr. Christopher Malpas (mayoral duties) and from Cllr. Andy Kilbride for his late arrival due to an earlier meeting.	
90	<i>Minutes</i>	
90.1	The Minutes of the Parish Council Meeting held on Monday 11 th July 2016 (Folio Nos. 035/2016 – 040/2016) were approved and signed as a true record.	
91	<i>Declarations of Interest</i>	
91.1	There were none.	
92	<i>Notice of Intention to hold part of the meeting in private.</i>	
92.1	The Chairman announced that a closed session would be held at the end of the meeting in order to deliberate and vote for the co-option of new councillors.	
93	<i>Public Forum</i>	
93.1	Fiona Diamond said she would like to thank the Parish Council for all their assistance with regard to local opposition to a recent planning application within Great Billing. Although the residents were unsuccessful and the application had now been passed by the Planning Department, the intervention by the Parish Councillors had meant the application was called in and planning officers visited the site and she and the other residents were extremely grateful for the help received.	

		Action
94	Reports from Outside Agencies	
94.1	<p>In his absence Damian Lang, the Parish Highway Warden had forwarded the following:</p> <ul style="list-style-type: none"> ➤ In July I met with Sarah Oakes and we visited parts of Bellinge looking at areas that require attention, i.e. trees in Foskit Court, trees overhanging paths, rubbish, etc. Sarah will be reporting items found. There have been issues with fly-tipping in the Bellinge area which have been cleared quickly by NBC. ➤ I have checked progress on items I have reported and as the nights draw in I will keep an eye on any street lights that are not working and report. ➤ I contacted NBC last week regarding the broken steps between Ecton Brook Primary School and the bus stop. NBC advised me they are not responsible and believe it is down to NPH. I have asked Asset Management to find out and repair as soon as possible before there is an accident. 	
93.2	Michelle Aveyard reported on activities at Bellinge Community House (see Appendix I).	
93.3	The council were delighted to welcome PCSO Ria Broadbent and two of the Special Constables, Daniel and Aaron from the local SCT. Ria reported that the main problems experienced within the parish were those of anti-social behaviour. Cllr. Snedker asked if patrols could be made within GB pocket park during the evenings as evidence of drug use was being found on a regular basis. In answer to a question by the Chairman Ria explained that a lot of information regarding recent burglaries could not be put into the public domain due to data protection laws. She asked that all incidents of crime be reported. She also agreed to supply an article for the next newsletter.	
94	Councillor Vacancies	
94.1	The candidates for the councillor vacancies in Little Billing Ward and Ecton Brook Ward stood up in turn, introduced themselves and told the council a little about themselves. Individual councillors then asked questions of the candidates. They were advised that voting would take place in the closed session at the end of the meeting and the results advised to them the following day. They were thanked for attending.	Clerk
95	Rev. Richard Burbidge	
95.1	The new vicar for St. Andrews Church, Great Billing and All Saints Church, Little Billing introduced himself. He and his wife Claire, together with their four young children had moved to the parish from Moulton and he was installed as Rector some six weeks ago. His intention is that he and the church will grow together. His contact details are – telephone number 01604 555186, email: richburbidge@googlemail.com	
96	Planning	
96.1	<p>N/2016/0298 – Land for Heritage Park, The Causeway – Erection of Phase 1 of new Northamptonshire Heritage Centre incl. parking and new access road.</p> <p>N/2016/0799 – 40 Station Road, Gt Billing – Demolition of attached garage, erection of single storey front and two storey side extension.</p> <p>N/2016/0837 – Ecton Brook Primary School – Erection of single storey nursery building with associated services.</p> <p>N/2016/0890 – 16 Sheerwater Drive, Ecton Brook – Single storey extension to side of dwelling to form annex.</p> <p>N/2016/0894 – The Catholic Presbytery, 1 Elwes Way, Gt Billing – To improve light at 29 High Street – dismantle and fell to ground level 5 x Leylandii trees.</p>	

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96	Planning (Continued)																																																																															
96.1	<p>N/2016/0924 – Oldways, 7 Elwes Way, Gt Billing – Variation of Condition 2 of Planning Permission N/2015/1154 (Single storey extension and alterations) to make alterations to the north elevation to change door and window position.</p> <p>N/2016/0992 – Oldways, 7 Elwes Way, Gt Billing – T1 Holly – Section fell as close to ground level as possible.</p> <p>N/2016/1014 – Ecton Brook Primary School, Ecton Brook Road – Proposed new outdoor sport court with perimeter fencing and gate.</p> <p>N/2016/1015 – Ecton Brook Primary School – Bellinge Campus – Proposed new outdoor sport court with perimeter fencing and gate.</p> <p>There were no comments or objections to any of the above.</p>																																																																															
96.2	<p>The following determinations had been received from NBC:</p> <p>N/2016/0581 and 0582 – 20 High Street, Great Billing – Listed building consent for alterations and extensions to studio. APPROVED.</p> <p>N/2016/0837 – Ecton Brook Primary School – Erection of single storey nursery building with associated services. APPROVED.</p> <p>N/2016/0890 – 16 Sheerwater Drive, Ecton Brook – Single storey extension to side of dwelling to form annex. REFUSED.</p> <p>N/2016/0894 – The Catholic Presbytery, 1 Elwes Way, Great Billing – To improve light at 29 High Street – dismantle and fell to ground 5 x Leylandii trees. APPROVED.</p> <p>N/2016/0992 – Oldways, 7 Elwes Way, Great Billing – T1 Holly – Section fell as close to ground as possible. APPROVED.</p>																																																																															
97	Finance																																																																															
97.1	<p>The list of Accounts for Approval for Payment (covering a two month period) had been circulated to all members. RESOLVED that payment be made as per the following:</p> <table border="1" data-bbox="256 1249 1310 2038"> <thead> <tr> <th></th> <th><u>Power of Expenditure</u></th> <th><u>Inc. VAT</u></th> </tr> </thead> <tbody> <tr> <td>Park Landscapes (9 Mow Valley Road/8 Mow Sports Field 4 bags Rye Seed and disc seed pitches)</td> <td>OSA1906ss9&10</td> <td>1,728.00</td> </tr> <tr> <td>N. Jarbarkail (Return of hire fee – cancelled party booking)</td> <td>LGA1972s111</td> <td>75.00</td> </tr> <tr> <td>St John Ambulance (First Aid Cover – Billing Fayre)</td> <td>LGA1972s111</td> <td>110.40</td> </tr> <tr> <td>Greenbarnes Ltd (Noticeboard for Bellinge)</td> <td>LGA1972s111</td> <td>824.20</td> </tr> <tr> <td>Small Business Payroll (Salaries and Monthly Fee –July)</td> <td>LGA1972s112</td> <td>3,700.00</td> </tr> <tr> <td>Toolport (Carry bag/storage for two new marquees)</td> <td>LGA1972s111</td> <td>219.70</td> </tr> <tr> <td>T. Rowen (Production of Summer newsletter)</td> <td>LGA1972s111</td> <td>175.00</td> </tr> <tr> <td>J D Mechanics (Supply and fit new battery KE06 JXL)</td> <td>LGA1972s111</td> <td>107.38</td> </tr> <tr> <td>Unicom (Telephone Pavilion – Jun)</td> <td>LGA1972s111</td> <td>20.34</td> </tr> <tr> <td>Shire Security (Deposit – work to be carried out on CCTV)</td> <td>LGA1972s111</td> <td>569.25</td> </tr> <tr> <td>Barclaycard Commercial (July Credit Card statement)</td> <td>LGA1972s111</td> <td>103.71</td> </tr> <tr> <td>Small Business Payroll (Payment of account deficit - Jul)</td> <td>LGA1972s112</td> <td>42.09</td> </tr> <tr> <td>NCC (GSM Pension – July)</td> <td>LGA1972s112</td> <td>642.85</td> </tr> <tr> <td>Garden Machines (Chain Picco Mini x 44 12")</td> <td>LGA1972s111</td> <td>41.86</td> </tr> <tr> <td>Minster Cleaning (Pavilion Cleaning –July)</td> <td>LGA1972s111</td> <td>278.22</td> </tr> <tr> <td>DATS Print Services (Printing of Summer newsletter)</td> <td>LGA1972s111</td> <td>405.00</td> </tr> <tr> <td>ESPO (6 cases S/Fold towels 1 x Litter Picker)</td> <td>LGA1972s111</td> <td>115.68</td> </tr> <tr> <td>E.ON Energy (new photocell for lamp Penfold Drive)</td> <td>PCA1957s3</td> <td>28.16</td> </tr> <tr> <td>W'boro Norse (Waste Collections Pavilion – July)</td> <td>LGA1972s111</td> <td>44.64</td> </tr> <tr> <td>NALC (Annual Subscription LCR magazine)</td> <td>LGA1972s111</td> <td>54.00</td> </tr> <tr> <td>O2 (GSM Mobile – Airtime July statement)</td> <td>LGA1972s111</td> <td>10.24</td> </tr> <tr> <td>O2 (GSM Mobile – Device July statement)</td> <td>LGA1972s111</td> <td>9.00</td> </tr> <tr> <td>Anglian Water (Water Rates Pavilion Apr/Jul)</td> <td>LGA1972s111</td> <td>80.13</td> </tr> <tr> <td>ESPO (6 x Litter Pickers)</td> <td>LGA1972s111</td> <td>91.87</td> </tr> <tr> <td>Play Inspection Co (Annual Inspection Play equipment)</td> <td>LGA1972s111</td> <td>75.00</td> </tr> </tbody> </table>		<u>Power of Expenditure</u>	<u>Inc. VAT</u>	Park Landscapes (9 Mow Valley Road/8 Mow Sports Field 4 bags Rye Seed and disc seed pitches)	OSA1906ss9&10	1,728.00	N. Jarbarkail (Return of hire fee – cancelled party booking)	LGA1972s111	75.00	St John Ambulance (First Aid Cover – Billing Fayre)	LGA1972s111	110.40	Greenbarnes Ltd (Noticeboard for Bellinge)	LGA1972s111	824.20	Small Business Payroll (Salaries and Monthly Fee –July)	LGA1972s112	3,700.00	Toolport (Carry bag/storage for two new marquees)	LGA1972s111	219.70	T. Rowen (Production of Summer newsletter)	LGA1972s111	175.00	J D Mechanics (Supply and fit new battery KE06 JXL)	LGA1972s111	107.38	Unicom (Telephone Pavilion – Jun)	LGA1972s111	20.34	Shire Security (Deposit – work to be carried out on CCTV)	LGA1972s111	569.25	Barclaycard Commercial (July Credit Card statement)	LGA1972s111	103.71	Small Business Payroll (Payment of account deficit - Jul)	LGA1972s112	42.09	NCC (GSM Pension – July)	LGA1972s112	642.85	Garden Machines (Chain Picco Mini x 44 12")	LGA1972s111	41.86	Minster Cleaning (Pavilion Cleaning –July)	LGA1972s111	278.22	DATS Print Services (Printing of Summer newsletter)	LGA1972s111	405.00	ESPO (6 cases S/Fold towels 1 x Litter Picker)	LGA1972s111	115.68	E.ON Energy (new photocell for lamp Penfold Drive)	PCA1957s3	28.16	W'boro Norse (Waste Collections Pavilion – July)	LGA1972s111	44.64	NALC (Annual Subscription LCR magazine)	LGA1972s111	54.00	O2 (GSM Mobile – Airtime July statement)	LGA1972s111	10.24	O2 (GSM Mobile – Device July statement)	LGA1972s111	9.00	Anglian Water (Water Rates Pavilion Apr/Jul)	LGA1972s111	80.13	ESPO (6 x Litter Pickers)	LGA1972s111	91.87	Play Inspection Co (Annual Inspection Play equipment)	LGA1972s111	75.00	
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97.2	A copy of the schedule showing Income and Expenditure compared to budget for the period to 31.08.16, together with a statement of reconciled bank balances, had been forwarded to all members. RESOLVED this be approved.																																																													
97.3	The external audit had been completed by BDO LLP with no issues arising. A copy had been forwarded to all members and may be found on the Parish Council website. RESOLVED the Annual Return be approved and accepted.																																																													
97.4	It was agreed that a decision to purchase a new PZT camera for the CCTV system be held over until next year.																																																													
97.5	RESOLVED the quotation from D F Phipps for £2,035.35 plus VAT for the permanent repair of the surface adjacent to the pavilion be accepted. GSM to arrange.	GSM																																																												
97.6	RESOLVED that waste collections at the pavilion be increased from fortnightly to weekly. GSM to check this does not affect contract.	GSM																																																												
97.7	The Clerk has been advised that Co-op Head Office is looking at fitting a defibrillator into all their stores. She has left her contact details with them in the event that this does not come to fruition.																																																													
97.8	RESOLVED that a donation of £400 be made to the British Legion Poppy Appeal to include the purchase of two wreaths.	Clerk																																																												
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98.1	Additional Bin outside Bellinge shops. The owner of the site has proved to be very elusive and difficulty has been experienced contacting the management. Mr Skinner is apparently on holiday until the end of September. On-going.																																																													

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98	<i>Other Matters/Updates</i>	
98.2	New bus shelter – Overmead Road. Highways had raised several queries and objections to the siting of this bus shelter which the Clerk is attempting to resolve. It is hoped a decision will be forthcoming in the next couple of weeks.	
98.3	Updating of Parish owned street lights. Only one quotation has been received so far and Cllr. Brede is attempting to ascertain if the other companies will be sending quotations. Held over.	
98.4	Motorcycle barriers. No information has been received to date and this item will be held over for the time being to see if any further complaints are received.	
98.5	HLF Project. This is now completed with all information required by HLF now received and accepted by them. A final payment of £4,950 has been received from them to be spent on The Leys, the old orchard and the Garden of Reflection. The Project Team will decide where and when these funds are to be spent.	
98.6	NCALC AGM. This is to be held at Wootton Hall Park on Saturday 8 th October 2016 from 10.00 am to 1.00 pm (refreshments served from 9.15 am). The main speaker will be Steven Mold the new Police Commissioner. It would appear that Cllr. Brede is unable to attend and a voting delegate from the council is required.	ALL
99	<i>Leisure and Recreation</i>	
99.1	The GSM reported: <ul style="list-style-type: none"> ➤ He has been delighted to note that the playing fields and the pocket park have been used extensively by parishioners this summer, not only by the usual dog walkers but by whole families, many picnicking. ➤ The new notice board at Bellinge has been installed, as has the replacement of the one outside the village store in Little Billing. ➤ Virtually all of the trees in Celebration Avenue have now been sold and he would like to plant a further 18 to 20 trees this winter which will take the trees to the bottom of The Leys completing the avenue. RESOLVED this should go ahead. 	
99.2	Lt Billing Pocket Park. The following reports had been received from Michael Clasper: <ul style="list-style-type: none"> ➤ There was a volunteering session at LB Pocket Park on Saturday 13th August attended by five volunteers. The orchard area was strimmed and the grass cut on the proposed picnic area, litter was collected and removed, and the riverside footpath was cleared. ➤ There was a volunteering session at LB Pocket Park on Saturday 10th September. Needless to say it was raining but, nevertheless, five rather wet volunteers concentrated on litter picking and seven bags of rubbish were collected. The next session is scheduled for Saturday 8th October from 10.00 am to 12 noon as usual. 	
100	<i>Councillors Reports Not Covered Elsewhere</i>	
100.1	Cllr. Nash said he would like to thank Cllr. Kilbride most sincerely for all his help in getting the play equipment in Bellinge repaired. This would not have happened without his intervention.	

		Action
100	<i>Councillors Reports Not Covered Elsewhere (Continued)</i>	
100.2	Cllr. Ward said he would also like to extend his thanks to Cllr. Kilbride for all his assistance in Ecton Brook – a lot of litter had been cleared.	
100.3	Cllr. Mrs Worthington said she was pleased to note that work had started on the former public house in Ecton Brook.	
100.4	Cllr. Clements said he understood two people in Lt Billing want to buy the land behind their houses from NBC. He wondered if this would infringe on the land offered to the Parish Council. He was asked to ascertain exactly where the land was.	JC
100.5	Cllr. Snedker said there had been many complaints the past week regarding the bad odours emanating from the sewage works. Complainants telephoning Anglian Water appeared to be fobbed off. The Chairman will attempt to find the contact at NBC.	Chair
100.6	The Chairman said he was very sad to announce that Cllr. Snedker had tendered his resignation due to relocation to Essex. This was the second time he had been a Parish Councillor, the first time for very many years. In addition he was instrumental in the setting up of Great Billing Pocket Park and had worked tirelessly over the years with the GSM to bring it to the perfection that it is today. The pocket park had won the coveted Blue Flag award many times over the years. Jim said that he had a vision for the park at the start of the project and he was delighted that this vision was now a reality. He was thanked most sincerely for everything he has done for the parish, and it was agreed that a bench would be placed within the pocket park – to be called ‘Jim’s Bench’.	GSM
101	<i>Closed Session</i>	
101.1	After discussion and deliberation voting took place for the two new councillors. RESOLVED that Norman Nickason be offered the position of Parish Councillor for Little Billing and Patrick Henesey for Ecton Brook. The Clerk is to advise all candidates.	Clerk
102	<i>Date of Next Meeting and Closure</i>	
102.1	There being no further business the meeting was closed at 10.00 pm. Dates of Next Meetings: Objectives Meeting (To discuss way forward for replacement of Clerk and GSM on their retirements at the end of 2017) Monday 3 rd October 2016 at 7.00 pm. Parish Council Meeting – Monday 10 th October 2016 at 7.30 pm Both meetings at the Bernard Weston Pavilion, Great Billing.	

Appendix I

Bellinge Community House – Update for Billing Parish council meeting Monday the 12th of September – Michelle Aveyard Manager

- I have contacted the owner of Fieldmill Square again who is away until the 23rd of September with the vision for the Fieldmill Square. improvements – I will email the Chairman / parish Clerk with any updates
- Project ABC – is a project that we are delivering in the area with Northamptonshire Sport with the aim being to encourage and support all residents to get fitter. The project is aimed at females, friends and family members from Bellinge, Ecton Brook and the other wards Great Billing and Little Billing. This project will launch late October and we are looking for interested parties to be on the steering group.
- We have our AGM on the 17th of October and we would like to invite the parish councillors and residents to attend. Please email bellinng@btconnect.com to confirm your attendance.
- please update all groups we put information in the Down your way section of the Chronicle and Echo to promote ward wise activities contact email is bellinng@btconnect.com or call **01604 411473**
- We have continued to host the wider ward partner meetings and there has been support following the success of the Grow Wild project lead by Resident and volunteer at BCH to support. The plan is to the prepare the area ready for entering the Northampton in Bloom next year (2017)– we are seeking local residents from all the wards to be involved and see what develops from this and the visit from Moulton Collage , we feel this is a positive step to improving the area.
- We have a Pamper evening at BCH following the day time Pamper morning from the community week of Action. This will be on Monday the 26th of September from 7-9pm, could parish councillors please pass this information on to their wards.
- September the 30th we are hosting the Macmillan Coffee morning fundraising from 9.00 am -12 noon we will have Cake, Brunch and activities. The Mayor Cllr Malpas will be attending from 9.15 am to support the Coffee morning and Bellinge Community House. We hope that you can call in and add your collective support.
- lastly – thank you for the parish Notice board , we hope this addition will help connect the Parish ward residents with the local Parish Councillors and the wider work the parish council contribute to the parish.