

BILLING PARISH COUNCIL

Established 1894

Serving Bellinge, Ecton Brook, Great Billing and Little Billing

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30pm
ON MONDAY 12TH JUNE 2017
AT THE BERNARD WESTON PAVILION, GREAT BILLING**

PRESENT Councillor S. Rockall (Chairman)
Councillors Mrs G. Chaggar, Ms. L. Vakil, Mrs C. Worthington, D. Brede,
Rev. R. Burbidge, J. Clements, P. Henesey, M. Pearson, S. Ward

Also Present: Mrs. S. Harris (Clerk to the Council)
C. Campling (Green Space Manager)
Cllr. C. Malpas (NBC), Cllr. A. Kilbride (NBC & NCC)
Damian Lang (Highway Warden)
10 Parishioners

		Action
62	Apologies	
62.1	Apologies were received and accepted from Cllrs. J. Marlow (holiday), D. Nash (prior engagement) and N. Nickerson (family commitment). Apologies were also received from Michelle Aveyard (BCH) and Sarah Oakes (Neighbourhood Warden).	
63	Minutes	
63.1	The Minutes of the Annual Parish Council Meeting held on 8 th May 2017 (Folio Nos. 023/2017 – 032/2017) were approved and signed as a true record.	
64	Declarations of Interest	
64.1	Cllr. Rockall declared an interest in Agenda item 7 (4) as he is employed by the company supplying the estimate.	
65	Reports from Outside Agencies	
65.1	Damian Lang, the Parish Highway Warden reported that a few more pot holes and the tree that had fallen across the footpath at Ecton Brook had been reported.	
65.2	In her absence Michelle Aveyard had sent a report detailing activities at Bellinge Community House, a copy of which had been forwarded to all councillors.	
65.3	Cllr. Kilbride reported that he had been in Ecton Brook with Cllr. Henesey to agree locations for the new litter bins. He was looking forward to things speeding up at NCC now the election was finished.	
65.4	Cllr. Malpas said he was now 'back on the job' following his year as Mayor and thanked everyone for their assistance during his time in office.	
65.5	Sarah Oakes, the Neighbourhood Warden, had forwarded a short report which the Chairman read out (see Appendix I).	

		Action																																																																											
66	Planning																																																																												
66.1	<p>N/2017/0227 – Former Ecton Brook Public House – Changing exterior materials of existing walls. Erection of new open entrance porch (part retrospective) and front boundary wall. AMENDMENT.</p> <p>N/2017/0643 – 22 Codlin Close, Lt Billing – Proposed two-storey side extension.</p> <p>N/2017/0671 – 20 Blueberry Rise, Ecton Brook – Two-storey rear extension.</p> <p>No comments or objections to any of the above.</p>																																																																												
66.2	<p>N/2017/0699 – 5 Shepperton Close, Great Billing – New dwelling within existing site curtilage. Eight parishioners resident in Shepperton Close attended to voice their opposition to this planning application. They felt it was completely at odds with the current street scene and concerns were also expressed with regard to lack of parking. The council completely agreed with them and advised all residents to write to Planning with their objections. The Clerk will also write on behalf of the Council. Cllr. Malpas will 'call in' this application.</p>	Clerk CM																																																																											
66.3	<p>The following determinations had been received from NBC:</p> <p>N/2017/0274 – 17 Chantry Close, Gt Billing – Proposed temporary car port. REFUSED.</p> <p>N/2017/0657 – 17 Chantry Close, Gt. Billing – Brick pillars with dwarf walls and glazed roof over patio (retrospective). APPROVED.</p> <p>N/2017/0368 – 1 Oransay Close, Gt Billing – Single storey rear extension and front porch. APPROVED.</p> <p>N/2017/0455 – 37 Valentine Way, Gt Billing – 4 Yew trees – trimming of growth from ground level to 3M max. APPROVED.</p>																																																																												
67	Finance																																																																												
67.1	<p>The list of Accounts for Approval for payment had been circulated to all members. RESOLVED that payment be made as per the following:</p> <table border="1"> <thead> <tr> <th></th> <th><u>Power of Expenditure</u></th> <th><u>Inc. VAT</u></th> </tr> </thead> <tbody> <tr> <td>Small Business Payroll (Salaries & Monthly Fee – May)</td> <td>LGA1972s112</td> <td>3,700.00</td> </tr> <tr> <td>P T Construction (Repair to ha-ha wall – storm damage)</td> <td>LGA1972s111</td> <td>1,032.00</td> </tr> <tr> <td>Unicom (Telephone – Pavilion (Apr)</td> <td>LGA1972s111</td> <td>23.05</td> </tr> <tr> <td>Wilson Browne Solicitors (Interim payment – transfer of Bellinge Field)</td> <td>LGA1972s111</td> <td>1,058.40</td> </tr> <tr> <td>Zurich Municipal (Annual Council Insurance)</td> <td>LGA1972s111</td> <td>1,518.81</td> </tr> <tr> <td>Initial Hygiene (Annual payment – service of sanitact units)</td> <td>LGA1972s111</td> <td>34.56</td> </tr> <tr> <td>Treeworx (Cutting Yew trees church approach/cutting back Shrubs & trees on The Leys/felling rotten apple tree)</td> <td>PCA1957s3</td> <td>960.00</td> </tr> <tr> <td>Small Business Payroll (Payment of account deficit – May)</td> <td>LGA1972s112</td> <td>79.98</td> </tr> <tr> <td>D F Phipps (Repair vandalised fence top of The Leys)</td> <td>LGA1972s111</td> <td>455.68</td> </tr> <tr> <td>D F Phipps (Repair vandalised kissing gate Playing Field)</td> <td>LGA1972s111</td> <td>307.28</td> </tr> <tr> <td>O2 (GSM Mobile – Airtime May statement)</td> <td>LGA1972s111</td> <td>10.51</td> </tr> <tr> <td>Barclaycard Commercial (May Credit Card statement)</td> <td>LGA1972s111</td> <td>122.88</td> </tr> <tr> <td>Minster Cleaning (Pavilion Cleaning – May)</td> <td>LGA1972s111</td> <td>289.91</td> </tr> <tr> <td>Wellingborough Norse (Waste collections Pavilion – May)</td> <td>LGA1972s111</td> <td>83.91</td> </tr> <tr> <td>NCC (GSM Pension contributions – May)</td> <td>LGA1972s112</td> <td>669.68</td> </tr> <tr> <td>Aylesbury Mains (Test & Inspection of all street lamps)</td> <td>LGA1972s111</td> <td>2,184.00</td> </tr> <tr> <td>LB PP Volunteers (Annual Grant)</td> <td>LGA1972s111</td> <td>1,000.00</td> </tr> <tr> <td>Jamie Ellis (Works to storeroom door – pavilion)</td> <td>LGA1972s111</td> <td>180.00</td> </tr> <tr> <td>JD Mechanics (Reversing Camera and mirror – supply & fit)</td> <td>LGA1972s111</td> <td>540.00</td> </tr> <tr> <td>Anglian Water (Water Rates Feb/May)</td> <td>LGA1972s111</td> <td>62.27</td> </tr> <tr> <td>SSE (Electricity – Pavilion – Qtr to end May)</td> <td>LGA1972s111</td> <td>758.25</td> </tr> <tr> <td>Park Landscapes (4 Mow Sports Field/2 Mow Valley Rd (May))</td> <td>PCA1957s3</td> <td>408.00</td> </tr> <tr> <td>BACA (2 boxes Disposable Gloves)</td> <td>LGA1972s111</td> <td>15.36</td> </tr> <tr> <td>Creative Solutions (Notice Board for LB PP)</td> <td>LGA1972s111</td> <td>560.18</td> </tr> </tbody> </table>		<u>Power of Expenditure</u>	<u>Inc. VAT</u>	Small Business Payroll (Salaries & Monthly Fee – May)	LGA1972s112	3,700.00	P T Construction (Repair to ha-ha wall – storm damage)	LGA1972s111	1,032.00	Unicom (Telephone – Pavilion (Apr)	LGA1972s111	23.05	Wilson Browne Solicitors (Interim payment – transfer of Bellinge Field)	LGA1972s111	1,058.40	Zurich Municipal (Annual Council Insurance)	LGA1972s111	1,518.81	Initial Hygiene (Annual payment – service of sanitact units)	LGA1972s111	34.56	Treeworx (Cutting Yew trees church approach/cutting back Shrubs & trees on The Leys/felling rotten apple tree)	PCA1957s3	960.00	Small Business Payroll (Payment of account deficit – May)	LGA1972s112	79.98	D F Phipps (Repair vandalised fence top of The Leys)	LGA1972s111	455.68	D F Phipps (Repair vandalised kissing gate Playing Field)	LGA1972s111	307.28	O2 (GSM Mobile – Airtime May statement)	LGA1972s111	10.51	Barclaycard Commercial (May Credit Card statement)	LGA1972s111	122.88	Minster Cleaning (Pavilion Cleaning – May)	LGA1972s111	289.91	Wellingborough Norse (Waste collections Pavilion – May)	LGA1972s111	83.91	NCC (GSM Pension contributions – May)	LGA1972s112	669.68	Aylesbury Mains (Test & Inspection of all street lamps)	LGA1972s111	2,184.00	LB PP Volunteers (Annual Grant)	LGA1972s111	1,000.00	Jamie Ellis (Works to storeroom door – pavilion)	LGA1972s111	180.00	JD Mechanics (Reversing Camera and mirror – supply & fit)	LGA1972s111	540.00	Anglian Water (Water Rates Feb/May)	LGA1972s111	62.27	SSE (Electricity – Pavilion – Qtr to end May)	LGA1972s111	758.25	Park Landscapes (4 Mow Sports Field/2 Mow Valley Rd (May))	PCA1957s3	408.00	BACA (2 boxes Disposable Gloves)	LGA1972s111	15.36	Creative Solutions (Notice Board for LB PP)	LGA1972s111	560.18	
	<u>Power of Expenditure</u>	<u>Inc. VAT</u>																																																																											
Small Business Payroll (Salaries & Monthly Fee – May)	LGA1972s112	3,700.00																																																																											
P T Construction (Repair to ha-ha wall – storm damage)	LGA1972s111	1,032.00																																																																											
Unicom (Telephone – Pavilion (Apr)	LGA1972s111	23.05																																																																											
Wilson Browne Solicitors (Interim payment – transfer of Bellinge Field)	LGA1972s111	1,058.40																																																																											
Zurich Municipal (Annual Council Insurance)	LGA1972s111	1,518.81																																																																											
Initial Hygiene (Annual payment – service of sanitact units)	LGA1972s111	34.56																																																																											
Treeworx (Cutting Yew trees church approach/cutting back Shrubs & trees on The Leys/felling rotten apple tree)	PCA1957s3	960.00																																																																											
Small Business Payroll (Payment of account deficit – May)	LGA1972s112	79.98																																																																											
D F Phipps (Repair vandalised fence top of The Leys)	LGA1972s111	455.68																																																																											
D F Phipps (Repair vandalised kissing gate Playing Field)	LGA1972s111	307.28																																																																											
O2 (GSM Mobile – Airtime May statement)	LGA1972s111	10.51																																																																											
Barclaycard Commercial (May Credit Card statement)	LGA1972s111	122.88																																																																											
Minster Cleaning (Pavilion Cleaning – May)	LGA1972s111	289.91																																																																											
Wellingborough Norse (Waste collections Pavilion – May)	LGA1972s111	83.91																																																																											
NCC (GSM Pension contributions – May)	LGA1972s112	669.68																																																																											
Aylesbury Mains (Test & Inspection of all street lamps)	LGA1972s111	2,184.00																																																																											
LB PP Volunteers (Annual Grant)	LGA1972s111	1,000.00																																																																											
Jamie Ellis (Works to storeroom door – pavilion)	LGA1972s111	180.00																																																																											
JD Mechanics (Reversing Camera and mirror – supply & fit)	LGA1972s111	540.00																																																																											
Anglian Water (Water Rates Feb/May)	LGA1972s111	62.27																																																																											
SSE (Electricity – Pavilion – Qtr to end May)	LGA1972s111	758.25																																																																											
Park Landscapes (4 Mow Sports Field/2 Mow Valley Rd (May))	PCA1957s3	408.00																																																																											
BACA (2 boxes Disposable Gloves)	LGA1972s111	15.36																																																																											
Creative Solutions (Notice Board for LB PP)	LGA1972s111	560.18																																																																											

		Action
67	Finance (Continued)	
67.2	A copy of the schedule showing Income and Expenditure compared to budget for the period to 31.05.17, together with a statement of reconciled bank account balances, had been forwarded to all members. RESOLVED this be approved.	
67.3	Rebuilding of damaged mast guard situated on the pavilion car park (insurance claim already received). Cllr. Vakil had obtained another quotation for this work and she was thanked for all her efforts in this matter. As this quotation was for virtually the same amount as that already received it was RESOLVED that this work be awarded to our usual contractor D.F. Phipps. GSM to arrange for this to be done during the holidays.	GSM
67.4	Proposed refurbishment of the Bernard Weston pavilion. Bizzy Bears had raised a number of concerns with regard to the condition of the toilets and in particular the bare concrete floor there and in the corridor, which made it extremely difficult to clean. Cllr. Rockall had, in conjunction with the GSM inspected and detailed the works he believed were required. He had obtained an estimate for the proposed work as a starting point and all interested councillors left the meeting to view the areas in question. It was agreed in principle that this work should be carried out but subject to additional quotations being obtained. The Clerk will forward a copy of the specification to all councillors and anyone who knows of suitable contractors was asked to arrange for them to quote. As this work would need to be carried out during the school holidays, if it was to be done this coming August a decision would need to be made in the next two to three weeks.	Clerk ALL
67.5	Litter bins – Little Billing Pocket Park. The Clerk had received a reply from Michael Clasper agreeing the installation of two new litter bins within the pocket park. It was RESOLVED that Broxap bins as previously purchased should be obtained. The GSM is to order and agree final positioning with Michael.	GSM
68	Other Matters	
68.1	Billing Fayre. Unfortunately there are few arena events this year so the band will be placed centrally with the second marquee filled with seats. Consequently there would be no need for a PA system. To date 19 people/organisations had booked stalls, although some had more than one pitch.	
68.2	Website. Unfortunately Roger Kingston who has hosted and managed our website for many years will be retiring early next year. The Clerk had obtained a quotation from the company that set up the HLF website for us, at an annual cost of £480. There is, however, plenty of time for a new host to be found and this item is to be held over to the next meeting.	
68.3	Annual update of CCTV system. A copy of the quotation received from Shire Security had been forwarded to all members. The GSM recommended Option 2, i.e. Supply and fit one no. PTZ SEE-645MW Camera to tower to replace camera 2 at a cost of £733.45 plus VAT as this would cover the whole field. RESOLVED this should be done at the same time as the annual service so there was only one charge for hire of a cherry picker.	

		Action
69	<i>Updates</i>	
69.1	Repair of stands had been completed and two new trees planted that day at Fieldmill Square. The GSM emphasised that the trees would initially require watering daily.	
69.2	Bellinge Field. Transfer of this land will be discussed by cabinet at their meeting on 21 st June and it is hoped that completion will follow soon after this. Cllr. Kilbride was thanked for his help with regard to this transaction.	
69.3	Insurance. After having time to check the quotation from Zurich Insurance thoroughly the Clerk had renewed the council insurance with them on a 3-year fixed contract at a cost of £1,518.81 per annum.	
69.4	Following the request from Peter Stevenson for a gate from The Leys through to the Catholic churchyard, it has been ascertained that the church will not allow this.	
69.5	Street Lighting. Aylesbury Mains have completed their inspection and testing of the parish owned street lights. Following on from this they will be forwarding their recommendations and costings for updating.	
70	<i>Leisure and Recreation</i>	
70.1	The GSM reported: <ul style="list-style-type: none"> ➤ The new wildflower meadow is coming into bloom but there have been problems with weeds. ➤ The corn meadow at the top of GB pocket park is in full bloom. 	
70.2	LB Pocket Park. The following reports had been received from Michael Clasper: <ul style="list-style-type: none"> ➤ The Little Billing Pocket Park Volunteering Group is experimenting this year by organising two sessions a month during the peak growing season. The session on the 22nd April attracted three helpers, and the grass in the orchard was mowed, the edges of the main footpath were cut and litter collected. The session on 13th May benefitted from the help of five volunteers, and as the ground was wet from early morning rain, efforts were concentrated on litter picking, and the cleaning, with soap and water, of the benches and picnic tables. On 27th May three volunteers cleared litter, and mowed the grass in the orchard and picnic areas. ➤ Six volunteers attended the session at Little Billing Pocket Park last Saturday morning - 10th June. The grass in the picnic area was mowed, together with the edges to the footpaths, and a new Notice Board, purchased with the funding from the Tesco Bags for Life Grant was erected. We are not optimistic about this new addition surviving intact for long, but only time will tell! The next session is scheduled for Saturday, 24th June. 	
71	<i>Councillors Reports Not Covered Elsewhere</i>	
71.1	Cllr. Mrs Chaggar reported that a lot of people in Bellinge did not receive a copy of the Easter newsletter. The Clerk said she would need copy for the Summer edition by the end of June and it was suggested that this issue should concentrate on the open spaces within the parish as a swansong for the GSM.	

		Action
71	<i>Councillors Reports Not Covered Elsewhere (Continued)</i>	
71.2	Cllr. Clements said that after speaking to John Marlow he would be quite happy to find alternative pension providers for the GSM's replacement.	
71.3	Cllr. Ward reported that there would appear to be an increase in off-road motorcyclists in the Ecton Brook area. Cllr. Rockall said he had noticed that there was also an increase in police patrols combatting this. Cllr. Ward also reported dumping of green waste near the pre-school in Ecton Brook.	
71.4	The GSM said he was experiencing a marked increase in household waste being placed in parish owned litter bins and the Clerk had already written to one household. The Clerk suggested that an article regarding this be placed in the next newsletter pointing out that this was an illegal activity and classed as fly tipping.	
71.5	Cllr. Pearson asked if a letter could be sent to Colin Clayson to ascertain when works would start on the old Pearce's office building. The Clerk will do this. He also asked if it was possible to do some planting by the war memorial in Great Billing as it was beginning to look extremely neglected.	Clerk GSM
71.6	Cllr. Mrs Worthington reminded everyone that the next parish litter pick was scheduled for Saturday 8 th July.	
72	<i>Date of Next Meeting and Closure</i>	
72.1	There being no further business the meeting was closed at 9.20 pm. Date of next meeting – 7.30 pm Monday 10 th July 2017 at the Bernard Weston Pavilion.	

Appendix I**Report from Sarah Oakes, Neighbourhood Warden**

- A local resident has been identified and dealt with for operating a scrap metal business from home. Monitoring of a further resident who may be carrying out car repairs from home is taking place.
- 6 untaxed vehicles have been removed across the Parish.
- I removed two tents that were erected off Fishponds Road in the woods near the small pond. Police were made aware of males living there and took a relaxed view, but based on local information I decided to remove them. It's likely the males were working on the industrial estate near the Aquadrome.
- Dog fouling. I have been to the Leys several evening recently but not observed anyone. Keep any reports coming through to me.
- A word on home safety and cold calling. Following a recent incident, it's worth reminding people to be aware of dealing with cold callers. Common sense advice is not to entertain anyone you are not expecting at the door, particularly if they offer to carry out work on the spot. Always check ID, and ask for a contact landline phone number that can be checked. I've left some leaflets at BCH on home safety/ security, but am happy to do some visits if anyone needs further advice.