

BILLING PARISH COUNCIL

Established 1894

Serving Bellinge, Ecton Brook, Great Billing and Little Billing

MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30pm ON MONDAY 9th NOVEMBER 2009, AT THE BERNARD WESTON PAVILION, GREAT BILLING

PRESENT Councillor S. Rockall (Chairman)
Councillors Mrs E. Palethorpe, Mrs S. Shaw, M. Clasper, P. Gable
J. Marlow, Rev. S. Palmer, M. Pearson, P. Stevenson, Fr. Damien Walne

Also Present: Mrs. S. Harris (Clerk to the Council)
C. Campling (Green Space Manager)
Mr. G. Stevens and one parishioner.

		Action
215	Apologies	
215.1	Apologies were received and accepted from Cllrs. Mrs. D. Nichol (ill), D. Hughes (ill), S. Ward (family bereavement) and also from Cllrs. D. Palethorpe (NBC) and C. Malpas (NBC) and Inspector Daemon Johnson.	
216	Minutes	
216.1	The Minutes of the Parish Council Meeting held on Monday 12 th October 2009 were approved and signed as a true record.	
217	Declarations of Interest	
217.1	There were none.	
218	Public Forum	
218.1	Keith Bonham reported that concern had been expressed at the recent Bellinge Residents Association meeting with regard to overgrown trees and bushes in the area and a proliferation of litter. The question was asked why the GSM did not spend time in this area. The Chairman explained that the GSM was only allowed to perform tasks on Parish Council owned land; he was not allowed to work on NBC owned land and permission would have to be obtained before he could do so. RESOLVED that the Clerk would write to the Residents Association informing them of this fact and asking them to write to BPC advising them of specific problems. If permission could be obtained from NBC the GSM would perform whatever tasks were required. Also RESOLVED that an article advising parishioners of this be published in the next newsletter.	Clerk MC
219	Ongoing Matters	
219.1	Little Billing Village Green. <ul style="list-style-type: none"> Proposed children's playground. As yet no reply to the letter dated 13th October had been received from the Chair of Little Billing Residents Association. Held over to next meeting. New bench. Keith Bonham kindly agreed to obtain signed agreements to the siting of the new bench from adjacent residents. Held over to next meeting. 	
219.2	Burial Grounds. Cllr. Marlow reported that unfortunately the planned meeting with the solicitors had had to be postponed and would now be held on Tuesday 10 th November. Held over to next meeting.	

		Action																																				
219 219.3	<p>Ongoing Matters (Continued)</p> <p>Overgrown tree at Knights Court, Little Billing. Although Cllr. Stevenson had received assurance that work on this tree would be done, it has not happened. RESOLVED the Clerk would write to the Directors of the Management company.</p>	Clerk																																				
220 220.1	<p>Planning</p> <ol style="list-style-type: none"> 1. N/2009/0790 – The Old Convent, 29 High Street, Gt. Billing. Create door from Boiler Room into garden through existing window. Create internal doorway from kitchen to Utility Room. Replace 2 plastic windows with wooden windows of similar design. Alteration to roof of approved garage including insertion of solar panels to rear. No comments or objections. 2. N/2009/0845 – Land adjacent to the Old Convent, 29 High Street, Great Billing. Erection of 3 x 5-bed dwellings with detached garages, association access and landscaping. (REVISION of Planning Permission N/2008/1005). This revised application is merely to move the planned houses forward slightly to give bigger back gardens. Although BPC are still concerned that there is inadequate parking given the size of the dwellings there would appear to be little they can do. RESOLVED that the Clerk would once again advise the Planning Department of these concerns. 3. 09/0041/FULWNC – Proposed change of use for composting of green waste and biosolids – Great Billing Wastewater Treatment Works, Lower Ecton Lane. Now that the proposed open windrow treatment has been abandoned in favour of covered areas, objections have been withdrawn by CLEAN and others. Cllr Marlow asked, however, that as many people as possible complain to Anglian Water when odours are bad, particularly when detectable from their homes. 4. Emergent Joint Core Strategy for West Northants. Nothing to report. Held over to next meeting. 5. N/2009/0873 – 10 Lady Winefrides Walk, Great Billing – Rear Conservatory. No comments or objections. 	Clerk																																				
220.2	<p>The following determinations had been received from NBC:</p> <ol style="list-style-type: none"> 1. N/2009/721 – Brook Pharmacy, Ecton Brook Road, - Single storey extension to shop and installation of security shutters. APPROVED subject to conditions. 2. N/2009/758 – 74 Orchard Hill, Little Billing – Proposed Single Storey Rear Extension – APPROVED subject to conditions. 																																					
221 221.1	<p>Finance</p> <p>The list of accounts for payment had been circulated and it was RESOLVED that payment be made as per the following:</p> <table border="1" data-bbox="252 1637 1310 2056"> <thead> <tr> <th data-bbox="252 1637 890 1671"></th> <th data-bbox="895 1637 1155 1671"><u>Power of Expenditure</u></th> <th data-bbox="1160 1637 1310 1671"></th> </tr> </thead> <tbody> <tr> <td data-bbox="252 1677 890 1711">Co-op Motors (Service GSM Vehicle)</td> <td data-bbox="895 1677 1155 1711">LGA1972 s111</td> <td data-bbox="1160 1677 1310 1711">128.17</td> </tr> <tr> <td data-bbox="252 1711 890 1744">E.ON (Street Lighting Jul/Sep)</td> <td data-bbox="895 1711 1155 1744">PCA1957s3</td> <td data-bbox="1160 1711 1310 1744">446.91</td> </tr> <tr> <td data-bbox="252 1744 890 1778">BTCV (Insurance Gt Billing Pocket Park Volunteers)*</td> <td data-bbox="895 1744 1155 1778">LGA1972s111</td> <td data-bbox="1160 1744 1310 1778">190.63</td> </tr> <tr> <td data-bbox="252 1778 890 1812">E.ON (Electricity – Pavilion)</td> <td data-bbox="895 1778 1155 1812">LGA1972s111</td> <td data-bbox="1160 1778 1310 1812">570.33</td> </tr> <tr> <td data-bbox="252 1812 890 1845">Park Landscapes (Decompact, herbicise & mark out pitches)</td> <td data-bbox="895 1812 1155 1845">OSA1906S9&10</td> <td data-bbox="1160 1812 1310 1845">1,012.00</td> </tr> <tr> <td data-bbox="252 1845 890 1879">Barclaycard Commercial (Monthly credit card)</td> <td data-bbox="895 1845 1155 1879">LGA1972 s111</td> <td data-bbox="1160 1845 1310 1879">254.54</td> </tr> <tr> <td data-bbox="252 1879 890 1912">LB Pocket Park (Transfer of funds held by BPC)</td> <td data-bbox="895 1879 1155 1912">LGA1972s111</td> <td data-bbox="1160 1879 1310 1912">5,755.25</td> </tr> <tr> <td data-bbox="252 1912 890 1968">K. Worley (Re-gravelling of car park, widening of paths in pocket park, preparing/ paving etc outside of pavilion for new store)</td> <td data-bbox="895 1912 1155 1968">OSA1906s9&10</td> <td data-bbox="1160 1912 1310 1968">3,400.00</td> </tr> <tr> <td data-bbox="252 1968 890 2002">NCC (GSM Pension – October)</td> <td data-bbox="895 1968 1155 2002">LGA1972s112</td> <td data-bbox="1160 1968 1310 2002">464.22</td> </tr> <tr> <td data-bbox="252 2002 890 2036">Small Business Payroll (Salaries and monthly fee)</td> <td data-bbox="895 2002 1155 2036">LGA1972s112</td> <td data-bbox="1160 2002 1310 2036">3,000.00</td> </tr> <tr> <td data-bbox="252 2036 890 2056">NCC (Transfer of funds to 7 day account)</td> <td data-bbox="895 2036 1155 2056">N/A</td> <td data-bbox="1160 2036 1310 2056">30,000.00</td> </tr> </tbody> </table>		<u>Power of Expenditure</u>		Co-op Motors (Service GSM Vehicle)	LGA1972 s111	128.17	E.ON (Street Lighting Jul/Sep)	PCA1957s3	446.91	BTCV (Insurance Gt Billing Pocket Park Volunteers)*	LGA1972s111	190.63	E.ON (Electricity – Pavilion)	LGA1972s111	570.33	Park Landscapes (Decompact, herbicise & mark out pitches)	OSA1906S9&10	1,012.00	Barclaycard Commercial (Monthly credit card)	LGA1972 s111	254.54	LB Pocket Park (Transfer of funds held by BPC)	LGA1972s111	5,755.25	K. Worley (Re-gravelling of car park, widening of paths in pocket park, preparing/ paving etc outside of pavilion for new store)	OSA1906s9&10	3,400.00	NCC (GSM Pension – October)	LGA1972s112	464.22	Small Business Payroll (Salaries and monthly fee)	LGA1972s112	3,000.00	NCC (Transfer of funds to 7 day account)	N/A	30,000.00	
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		Action
221	<i>Finance (Continued)</i>	
221.2	A copy of the schedule showing Income and Expenditure compared to budget to the 31 st October 2009, together with the bank reconciliation had been circulated to all members. RESOLVED that this be approved.	
221.3	A copy of the proposed Budget for 2010-2011, which represents a 2% increase on 2009-10, had been circulated to all members prior to the meeting and the Chairman went through each item in detail. RESOLVED that the Budget (see Appendix I) and the Precept Request (see Appendix II) be adopted without amendment.	
221.4	New account sub headings have been included in the budget for ditch husbandry, flora and fauna and tree work for The Leys and improving/maintaining footpaths, driveways and car park for the playing fields/parish. RESOLVED that budgetary responsibility for these items be given to the GSM up to a maximum amount of £1,000. Any additional expenditure to be agreed after discussion with the Clerk. RESOLVED that Standing Orders be amended to reflect this.	Clerk
222	<i>Other Matters</i>	
222.1	Website. The Chairman reported that Roger Kingston of Northants Residents Alliance was willing to take over running the Billing Parish website following the resignation of Ray Clements. He has suggested design improvements to make the site more attractive and user friendly at a cost of £50 maximum and a charge of £100 per year to cover all maintenance and updates. RESOLVED that Mr. Kingston be asked to take this on and the Clerk is to arrange a meeting to discuss this as soon as possible.	Clerk
222.2	Empowering Councillors Scheme. Cllr. David Mackintosh has kindly awarded the Council an amount of £1,000 to be put towards a new playground within Ecton Brook. It is envisaged the new equipment will replace that damaged or removed from the former 'Helicopter Park'. As this is on NBC land the Clerk is to write to them for permission to do this.	Clerk
222.3	A very productive meeting was held with the management at Billing Aquadrome on 14 th October and it is hoped to work closely with them in the future. The Chairman, Clerk and Insp. Daemon Johnson will be meeting with them again in the New Year with regard to the Balloon Festival to be held 20 th /22 nd August 2010 and it is hoped to alleviate the parking problems experienced this year. As far as the kissing-gates at the entrances to the footpath across the Aquadrome are concerned, these are the property of NBC and as it is a public footpath not a public Right of Way only pedestrian access has to be provided.	
223	<i>Leisure & Recreation</i>	
223.1	GSM's Report. See Appendix III.	
223.2	Gt. Billing Pocket Park. Jim Snedker has downloaded all paperwork for the Green Flag Award. At the moment the area is called Bernard Weston Pavilion/ Great Billing Playing Fields/Great Billing Pocket Park. Agreed that this should be known in future as 'Billing Parish Park'. Mr. Snedker has agreed to produce the 5 year Management Plan (which can also be utilised when required for Little Billing Pocket Park) at a cost of £900. RESOLVED that this quotation be accepted. This cost has been built into next year's budget.	
223.3	Lt. Billing Pocket Park. Cllr. Clasper reported that Rose Little had visited the pocket park last week and had offered to help in any way she can.	

		Action
223	<i>Leisure & Recreation (Continued)</i>	
223.4	Pavilion. The groundwork outside the pavilion has now been completed. The container is ready for delivery and this will be arranged for the same time as delivery/fitting of the new security fence. A firm date should be known next week.	
223.5	The Leys. The ha-ha on The Leys is beginning to crumble in places and will probably require some maintenance in the near future. GSM to investigate.	GSM
224	<i>Councillors Reports</i>	
224.1	Fr. Damien thanked the council for the new clock on the pavilion. The Clerk is to check that this is covered by insurance. Fr. Damien advised that he will be on sabbatical from January to April 2010 and will not be available for council meetings during that time. This was agreed and accepted.	Clerk
224.2	Rev. Steven Palmer again expressed his concern with regard to the obscured lights at both ends of the driveway to the playing fields. RESOLVED that GSM would look into the possibility of these lights being moved and that he and Cllr. Marlow would approach the householder with regard to the cutting back of the Yew tree.	GSM GSM/JM
224.3	Cllr. Pearson asked if anything could be done to remove the defunct notice board on the corner by the old Pearce building on the A4500. GSM to investigate.	GSM
224.4	Cllr. Mrs. Shaw reminded everyone that the next litter pick in the four wards of the parish will be held on Saturday 21 st November commencing at 10.00 am.	
225	<i>Co-option of New Councillor</i>	
225.1	As previously advised to all members Cllr. Ray Clements had tendered his resignation and thanks were extended to him for his hard work during his time as councillor. Only one application had been received regarding the vacancy in Little Billing Ward and confirmation had been received from the Returning Officer at NBC that no election had been requested. It was therefore unanimously agreed that Gary Stevens be co-opted as the new member. Mr. Stevens introduced himself to the council and signed the Declaration of Acceptance of Office and the Undertaking of Compliance with the Model Code of Conduct. He was warmly welcomed by all members.	
226	<i>Closed Session</i>	
226.1	Not disclosed to the public	
227	<i>Date of Next Meeting and Closure</i>	
227.1	There being no further business the meeting was closed at 10.20 pm. Next Parish Council Meeting – Monday 14 th December 2009 at 7.30 pm	

Signed.....
Chairman

Date.....

BILLING PARISH COUNCIL
Budget 2010-2011

	<u>2009/2010</u> Budget	<u>2010/2011</u> Budget
<u>Receipts</u>		
Precept	114,040	
Agency		
Loans/Cap Receipts		
Grants		
Playing Field/Pavilion	5,000	5,000
Miscellaneous		
Other Receipts:Interest	1,500	2,000
Total Receipts	120,540	7,000
<u>Payments</u>		
General Administration	88,000	84,500
S 137 Payments	5,000	5,000
Loans/Capital Repayments	10,340	10,340
Agency Services		
Election Expenses	1,000	1,000
Lighting - Energy Costs	5,000	4,000
- Repairs / Renewals, etc	2,000	3,000
s19LG(MP)A 1976 - grants	4,500	4,500
Capital Expenditure	10,000	10,000
Professional & Legal fees, etc	3,000	4,000
Training & Conferences/Seminars	2,200	2,200
Repairs to PC owned property	4,000	7,000
Newsletter	2,000	2,000
Insurance	4,000	4,400
Subscriptions	2,500	2,100
Other Payments (Contingency)	4,000	4,000
Total Payments	147,540	148,040
<u>Receipts and Payment Summary</u>		
From Reserves	27,000.00	24,720
Add Total Receipts	<u>120,540</u>	<u>7,000</u>
	147,540	31,720
Less Total Payments	<u>147,540</u>	<u>148,040</u>
Excess Income over Expenditure	-	<u>-116,320</u>
NB Precept figure does not include £18,000 for Bellinge Community House.		

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Established 1894

Serving Bellinge, Ecton Brook, Great Billing and Little Billing

PRECEPT REQUEST 2010-2011

Anticipated Expenditure	£148,040
Less Anticipated Income	£ 7,000 -

	£141,040
Adjustments:	
Less - From General Reserves	£ 24,720 -
Plus – Grant to Bellinge Community House	£ 18,000

Precept Request:	£134,320

Green Space Manager
Monthly Report
October/November 2009

I think the last of the mowing is done for this year; the priority will now switch leaf collection.

I spent quite a lot of time moving around plants and shrubs prior to the ground work commencing on the new work area, much of the spoil was moved to the re-cycling area which has now levelled the area quite nicely. I have also planted out many cut price shrubs and cuttings that are good attractors for bees and butterflies.

Time with the volunteers was well spent fixing the information plaque for the ha ha wall and a rustic bench was built out of some felled tree trunks next to the re-cycling area.

I've had a few problems with damage to the hanging baskets and I have replaced with more robust brackets and stronger bolts (I hope).

I have dismantled the green house donated by Sylvia Watson but will replace the glass with 4mm twin walled polycarbonate when I put it back together. If anyone is in need of greenhouse glass please let me know.

Dick Oram has cut the top corner of the leys really closely and I have sown yellow rattle seed and planted a few plugs of ox-eye daisy. I will consult with wildlife trust or other such bodies as to the best type of wild flower to grow to suit the area.

With the Bizzy bears on half term I spruced up the main hall floor.

Finally we now have the weather vane and clock in place. [Image attached].

Chris Campling
Green Space Manager